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vol ii

Boston Training School
for Nurses

Minutes of the Directors

March 1875—
April 1878

March 1875 The Directors of the Boston Training School for Nurses held their monthly meeting at 45 McLean St. on Tuesday, March 2.

Present Mr. Brimmer, Miss Cabot, Mrs. Codman, Mrs. Curtis, Mr. Loring, Mrs. Parkman, Dr. Putnam, Miss Revere, Dr. Russell, Miss Sever, Mrs. Shaw, Miss Storer, Dr. Wadsworth, Miss Wales.

The first business was to elect as members of the Board those of their associates who had not signed the agreement to incorporate themselves and were not therefore members of the present Corporation

It was therefore

Voted That Miss Ellen Mason, Miss A. D. Sever, Mr. Jas. R. Codman, Dr. Calvin Ellis, Dr. R. H. Fitz, Mr. Chas. G. Loring, Mr. Henry L. Higginson and Dr. F. Winsor are elected Directors of the Boston Training School for Nurses.

The former by-laws were read and adopted with the addition of a new one

March 1875

proposed by Mrs. Parkman: viz, that the Standing Committees be appointed every year at the Annual Meeting.

Copy of Bylaws

The Directors shall meet on the first Tuesday of every month.

Special meetings shall be called by the Secretary at the request of the President or of two members of the Board of Directors.

The Hospital Committee shall admit and discharge nurses and pupils, shall have the general direction of them in the Hospital and in the Home, and shall superintend their Instruction. Candidates must have a written approval of the Resident Physician of the Hospital before being admitted to the School.

The Committee shall keep a list of applicants with any information concerning them, and also a Record of nurses and pupils admitted, with an account of their character and qual.

March 1873

[illegible]cations ascertained during their Connection with the School, and in Case of their discharge the Reasons therefor.

The Committee Shall have charge of all business relations with the Hospital.

The Secretary and Treasurer Shall be ex officio members of this Committee. The Committee Shall Send to the Treasurer at the end of each month a list of nurses and pupils and Sums due to each.

The Committee Shall Choose their own Chairman and Secretary and make a report at the monthly meeting.

Home Committee.

The Home Committee Shall Supervise the duties of the Matron at the Home in regard to the dietary, the purchase of provisions and fuel, the engaging and discharging of Servants, the washing Etc. and Shall order the furniture and repairs. All bills for expenses at the Home must be approved by the Committee before being

March 1875

paid by the Treasurer and should be presented on or before the last day of each month.

The Visiting Committee shall consist of one ladies whose term shall extend from one regular monthly meeting of the Board to the next, and one gentleman whose term begins on the fifteenth of each month.

Visitors

The Visitors of each month are expected to make themselves conversant with the management of the Training School at the Home and Hospital. They shall attend the meetings of the Hospital and Home Committees, and can at any time call the attention of these Committees to matters under their charge. They shall visit the Hospital and Home as often as they deem expedient, may inspect the arrangements and have access to all bills and accounts, but shall not authorize expenses except in emergencies,

March 1875

and Should then report - Such expenditure to the proper Committee. They Shall make a written report - to the Directors at the regular monthly meeting, and Such report Shall be kept on file by the Secretary.

Treasurer

The Treasurer Shall pay the Rent of the Home and all bills approved by the Committees and Shall receive from the Mass. Gen. Hospital the Sums allowed and all other income and Shall report at the regular monthly meeting of the Board.

It was moved that the Standing Committees be nominated by a nominating Committee appointed at a meeting previous to that on which the Committees are to be chosen; - also that a Committee of three be appointed for this purpose by the Chair. This motion was reconsidered and it was

Voted to appoint no new Committees till the

March 1875 Annual Meeting.

On motion of Mr. Loring it was

Voted That the Treasurer of the old Board of Directors turn over to the Treasurer of the new Board all the funds in his hands, and that the new Board assumes all the liabilities of the old Board.

On Dr. Wadsworth's motion it was

Voted To proceed to the usual order of business.

The Treasurer's report was read and accepted. Thirteen hundred and ten dollars had been received since the last meeting. There was on hand 4629.15. The net expense for February was 456.72. The net average monthly expense since September was 466.37.

The Visitor for the month reported that the house was orderly, comfortable and economically managed. Of the capacity of Miss Richards she thought highly. The lectures to the pupils seemed very valuable, and the thanks of the Directors were due

March 1873

to the physicians who Resident fave their time for this purpose. This Report was accepted.

The Hospital Committee reported that there were now eighteen pupils, one had left - and two new ones had come since the last meeting. The new arrangement of an extra hour's night-nursing had been given up.

The Home Committee had no Special Report to make. Mrs. Torrey's family was spoken of as very large and extra work had been necessitated by the additional hour of night nursing. The manners of the nurses were commended as unfavorably by several of the Directors. The matter was referred to the Committee on Instruction.

Miss Richards in her Report spoke with Satisfaction of the new medical ward and the larger opportunities of Instruction thereby afforded the pupils. The two

March 1875- new pupils were doing very well. Mrs. Newcomb had returned. Miss Brown and Miss Gilliland had signed the obligation to remain for two years.

Miss Robbins having expressed her desire to resign it was

Voted That her resignation be accepted, and that she be relieved of her duties as Director.

There being now three vacancies in the Board it was

Voted That Mrs. S. D. Warren, Miss Alice Schuil and Dr. Henry P. Bowditch be elected members of the Board.

Voted That the new Board adopt all Rules and forms of Circular and agreement in use by the old Board.

On Mr. Loring's motion the old Board was called together & held a short meeting.

Adjourned.

Mary Anne Hales, Clerk

April 1875-

The Directors of the Boston Training School for Nurses held their monthly meeting at 45 McLean St. on Tuesday, April 6.

Present — Mr. Brimmer, Miss Cabot, Mrs. Codman, Mr. Codman, Mrs. Curtis, St. Fitz, Miss Mason, Mrs. Parkman, St. Putnam, St. Russell, Miss Sever, Mrs. Shaw, Miss Schier, St. Wadsworth, St. Winsor, Miss Wales.

The Treasurer reported $1136.06 as the amount on hand. The net expenses for March were 568.09. The amount expended for Supplies and as wages to pupils was larger than in previous months.

Various methods of diminishing the expenses were spoken of, among others reducing the pay of future nurses during their Second year.

The Superintendent spoke in her report of several changes beneficial to the School. Miss Seaman had gone to the Lying-in Hospital and had apparently learned

April 1875-

a good deal. The pupils were desirous of having some instruction in Cooking. Miss Spencer had been obliged to leave as her Conduct was not Satisfactory. A new pupil, Miss Kent, had come. Dr. Minot's interest in instructing the pupils was Spoken of.

The Visitor for the month reported that everything had gone Smoothly in the Home and the School. She had been Struck with Miss Richards's wisdom and kindness in dealing with Teresa Spencer. Mr. Forristall had Spoken to Miss Richards about a house on Allen St. which he would like to sell or let to the Training School. One of the lady visitors at the Hospital had Spoken of the improvement in the general tone of the Hospital since the establishment of the School.

The Home Committee Stated that some quarterly bills had come in and a Chest of

April 1875 — tea had been purchased, which partly accounts for the larger expenses of the month.

Voted — That as much of Miss Richards's Report as concerns Cooking be referred to the Committee on Instruction.

Voted — That a Special Committee of five be appointed to consider the diminishing of the pupils' pay during their Second Year, the general reduction of expenses in the School, and the hiring of the above-mentioned house on Allen St. This Committee to report at the next Monthly Meeting of Board if they see fit.

Voted — That this Committee be appointed by the Chair.

Mr. Gorman, Dr. Wadsworth, Mrs. Shaw, Mrs. Brooks, Miss Sever were appointed

Voted — That the President & Treasurer be added to this Committee.

The Hospital Committee reported the number of pupils eighteen, the same as at the last meeting, Miss Spencer

April 1875-

having left - and Miss Kent having entered the School. One of the pupils had been employed as extra assistant - at the Lying in Hospital during the day. A more favorable arrangement - would soon be made, by which the pupil would be employed as regular assistant, eating and sleeping there, and three dollars a week for her services would be paid to the School.

One vacancy in the Board was reported, Mrs. Warren being unable to serve as Director.

There being no further business the meeting adjourned.

Mary Anne Wales, Sec'y

May 1875

The Directors of the Training School held their monthly meeting on Tuesday, May 4. Present Mrs. Bryant, Miss Cabot, Mr. Codman, Mrs. Codman, Mrs. Curtis, Dr. Fitz, Mrs. Parkman, Dr. Russell, Mrs. Shaw, Miss Sohier, Dr. Wadsworth, Miss Wales.

In Mr. Brimmer's absence Dr. Fitz acted as chairman.

The Treasurer's report was read and accepted. The net expenses for April were stated to be $357.24; the balance on hand $3978.82.

Miss Richards's report spoke of a very quiet month, and of two new pupils both satisfactory.

The Visitor for the month reported that there had been three lectures, all interesting to the pupils. The Matron had improved and her devoted Kindness to Miss Merriam who had been ill with rheumatic fever was mentioned. Arrangements had been made with the Committee of

May 18th 75 — the Cooking School, So that Several of the nurses were to receive Six lessons of two hours each free of expense except the cost of the materials.

The Special Committee appointed at the last meeting reported that after investigation they had thought it not wise to engage a larger house at present; they recommended that the pupils should be paid ten dollars a month the first year and that their pay the Second Year should be increased as the Directors should see fit; the Committee saw no other method of reducing the expenses. This Report was accepted.

Voted That the recommendation of the Committee Regarding the pay of the pupils be adopted and the Circulars altered accordingly.

On M. Russell's motion it was

Voted That this Committee continue and report at any future meeting whatever there may

13
May
1875

be to Report.

On Mrs. Parkman's motion it was
Voted That the Hospital Committee take into
Consideration the subject of giving the
pupils training in the McLean or some other
Hospital for the Insane.

The Hospital Committee reported
that one new pupil had entered the
School during the month.

The sending out of pupils as
private nurses during their Second year
was spoken of and after some discussion
the matter was referred to the Hospital Committee
to report to the Directors at the next monthly
meeting or at some Special meeting.

There being no further business the
meeting adjourned.

Mary Anne Wales, Clerk.

June 1875 The Monthly Meeting of the Directors was held on Tuesday June 1—
Present—Mrs. Brooks Miss Cabot Mrs. Codman Mrs. Curtis, Dr. Fitz Miss Mason, Mrs. Parkman Dr. Putnam Miss Revere, Dr. Russell Miss Sever Mrs. Shaw Miss Sohier Dr. Waduworth Dr. Wilson Miss Wales.

The Treasurer's Report was read and accepted. The Balance on hand was 3552.90; the net expense for May 425.92 much smaller than that of the previous month.

Mrs. Brooks as Chairman of the Instruction Committee reported that the Cooking lessons had been faithfully attended by five of the nurses and they had been thoroughly taught many things. Mrs. Tilley had also attended one or two lessons. Similar arrangements could be made another year if the Directors desired. The Lectures from the Physicians were now over; the nurses had been very much pleased with the Instruction

June 14/75 - Received from them. Several of the Physicians had expressed their willingness & Repeal - their Kindness another year.
As Visitor for the month Mrs. Brooks Reported that - though the nurses in the Training School undoubtedly learned a great deal there did not - appear the amount direct - instruction given & them: this - She gathered from the Statements of the pupils and from her own observation.

Voted That - the Visitors Report - be accepted and that - all that refers & the Instruction of the pupils be referred & the Committee on Instruction, & Report - in writing & the Directors at - every monthly meeting for the present.

On Dr. Hodsons this motion it was

Voted That - the matter of providing for a yearly or more frequent - examination of the proficiency of the pupils be taken from the Hospital Committee and referred to the Committee on

June 1875 - Instruction to report - at - their earliest - Convenience.

The Hospital Committee reported that - Mrs. McClure had come as head nurse in Wards 14 & 16, in place of Mrs. Morey who had left - Ward 17 had been placed under the charge of the School with Miss Crafton as head - nurse. Mrs. Jones had been insubordinate and had left the School. Miss Coffinwell had entered on probation. Drs. Fitz & Putnam had been appointed a Sub-Committee to Consider the advisability of giving the pupils instruction in Insane Asylums. The Hosp. Com. recommended to the Directors that a nurse be sent out - to private - service as soon as a Competent one can be spared from the Hospital. Certain papers connected with this Subject - were presented and read, but - as there seemed no immediate prospect of Sending out a nurse it was moved that the papers be laid on the -

June 18/5.

table. This was done. Two new pupils would be needed when the new ward and the Brick Should both be in use.

Voted That the Report of the Hospital Committee be accepted.

Mr Putnam for the Sub Committee Reported that there were many difficulties in the way of giving all the pupils instruction in the Insane Asylums, though if one Should show an especial aptitude for this branch of nursing it might be desirable to open the way for them. The treatment of delirious or nervous patient could easily be learned in the Mass. Hosp where there were numerous Cases of these Kinds. No direct application to any Insane Asylum had been made but it was thought that the Comparatively Short time that any of the nurses could spare out of their two years instruction would be a Serious difficulty in making Such an Arrangement. It was

Voted That this Subject be laid on the table.

June 7th
1875
Meet

On Miss Reeder's motion it was
that the hour for holding the monthly
meetings for the next three months be
changed from 10 to 11.30.

The Home Committee reported the
household expenses less than those of
the previous month. They had been
obliged to make the new regulation, viz
that each nurse should keep only one
large trunk. This Rule was made
necessary by the crowded State of the
house.

It was moved that the marking list
be sent round for the choice of a new
Director. This was done and resulted
in the election of Miss Harriet Penny.

Adjourned

Mary Anne Wales, Clerk

July 1895

The Directors of the Training School met on Tuesday July 6, at 11.30.

Present Mrs. Corbin Mrs. Gurley, Miss Jenney, Miss Revere Mr. Sanborn Miss Sears, Mrs. Hunt, Miss Shier, Miss Stone, Dr. Wadsworth, Miss Wales.

Mr. Sanborn and afterwards Mrs. Parkman presided.

The Treasurer's Report was read; from this it appeared that the net expenses for June were much less than those of May: viz, 362.92. This was partly due to large receipts from the Hospital.

The Hospital Committee reported that Miss Nelson had been hospital on account of illness; Miss Coffin had not passed Examination and had gone. Miss Kent had been troublesome and insubordinate and had been dismissed. Mrs. Smith had entered as pupil, and Miss Parker had come

July 14th 1875

impossible to take the place of a pupil who had gone on a vacation.

Miss Richards's report differed from Dr Hodgenetts chiefly in giving more particulars.

Miss Kent though no longer at work had not left the Home. As it was felt that she must go, the matter was referred to the Home Committee with full powers.

The visitor reported that all had gone well at the Home. Mrs Jessen had taken a few days vacation, leaving Miss Brown in charge. Miss Craig had been recalled from night-duty to daily work in the Hospital. Mrs Kelly at the Lying-in Hospital was reported to be doing well. The pupils had dreaded the examination prepared by the Committee on Instruction but had been evidently satisfied with the result.

July 1873 The Visitor also mentioned the possibility of securing another very competent person as Head Nurse in the person of Mrs. McClure.

The finding out of a pupil as pregnant was also mentioned.

Moved That until the next monthly meeting this matter be left in charge of the Superintendent and the Chairman of the Hospital Committee.

The Home Committee had nothing to report except the diminution of the expenses and Mrs. Tilly's election.

Mrs. Brooks for the Instruction Committee reported that Drs. Fite and Hunter had examined eleven of the pupils and that they had passed their examination as creditably as could have been expected. The Circulars as altered by the Instruction Committee were read and the proposed alterations accepted.

Moved That these alterations be made in all circulars that are out in future and

July 1875 — that the position of the Nurse Probation be filled by the Instruction Committee.

Respectfully
Mary Anne Hales, Sec'y

August — 1875 — The Directors met on Tuesday Aug. 3, at 11.30 A.M.

Present Mr. Brimmer, Mr. Codman, Mrs. Codman, Mr. Loring, Dr. Putnam, Dr. Russell, Miss Schick, Miss Stone, Miss Hales.

The Treasurer's report was read and accepted. The net expenses for July were 454.09; less than those of June. Rather less had been received from the Hospital, and the house supplies had been larger. The Visitor reported a quiet month. Several nurses had taken their vacations which made the work harder for those who remained. Mrs. Le Clear the head nurse, was home; on

Aug 25

1875 Miss Richards would like to take a short vacation. This matter was referred to the Hospital Committee with full power.

Miss Richards reported two new Cases. Miss Williams and Miss Nelson both doing well. Fifteen applications had been received during the illness and fatigue among the pupils.

No other reports were made.

The Rules for Ladies going out to private service and for their Employers were taken up, read and with some alterations accepted & ordered.

The papers were referred to the Hospital Committee to print.

Voted That the Sale of pass for Ladies going to private service be referred to the Hospital Committee with full powers.

Adjourned.

Mary Anne Hales, Clerk

Sept. 1875

The Directors of the Training School held their monthly meeting on Tuesday Sept. 7 at 11.30 A. M.

Present — Mr. Brimmer, Miss Cabot, Mrs. Codman, Mrs. Curtis, Miss Denny, Mrs. Parkman, Dr. Putnam, Dr. Russell, Mr. Sanborn, Mrs. Shaw, Miss Schie, Miss Storer, Dr. Wilson, Miss Wales.

The Visitor for the month reported a quiet month. Mrs. McClure was better but still unable to walk. Some of the pupils had been on vacations, and two had been lame. Mrs. Newcome had also gone to be absent for two months. It had therefore been necessary to hire considerable night-watching. The pupils seemed interested but felt that they were learning less from the new House Students than from those whose term expired on August 1. Miss Sinclair had taken Miss.

Sept. 1875 — Russell's place at the Lying-in Hospital.

In the absence of Dr. Wadsworth Dr. Putnam reported for the Hospital Committee. He laid two matters before the Directors for their Consideration. First, Concerning Miss Emerson whose two years would end Nov. 1. Miss Emerson would be willing to continue as head nurse at wages of $25.— a month; otherwise her plan was to go to Brooklyn. On the recommendation of the Hospital Committee it was

Voted That Miss Emerson's Services be retained on these terms.

The other matter concerned the engagement of Miss Richards for another year. An offer had been made to her to be Matron of three united Institutions in Brooklyn, and She was evidently much interested in the proposed work, though She had sent no answer as yet. It was not probable that She would

Sept. 1875 — decide to stay in the Training School at the same Salary that She had received the first year.

Voted That the Hospital Committee are authorized to make an engagement with Miss Richards for another year.

The Treasurer's report was read and accepted. The amount on hand was $2,415.63. The net expenses for August were $432.33.

The Home Committee reported that the house had been quiet and pleasant; and that Mrs. Torrey had been away for a short vacation.

Miss Richards's Report contained an account of the illness of some of the pupils and the consequent hard work of the rest. She recommended Miss Emerson as head nurse, and thought that no other as well fitted for the place would probably be obtained. She spoke of the chang

Sept. 1875 of pupils at the Lying-in Hospital and said that the Matron there expressed herself as much pleased with all who had been sent from the Training School.

Dr. Putnam moved that the Hospital Committee have permission to take one additional pupil. No opposition to this proposal was made.

It was Voted on Mrs. Parkman's motion that a Committee on Printing be appointed.

Voted That Dr. Putnam and the Secretary shall constitute this Committee.

Voted That Mr. Sanborn be added to the Committee.

Voted That the Hospital Committee prepare a form of agreement for the pupils to sign which shall accord with the provisions of the new circulars, and that this paper be printed.

The new circulars not having been yet printed Dr. Russell moved that the clause which speaks of the renewal of

Sept. 1875 the nurses' Diplomas be stricken out.

After much discussion this motion prevailed and it was

Voted That the clause in question be Struck out.

Voted That this Circular and all other papers to be printed be referred to the Committee on Printing.

On Mr. Sanborn's motion it was

Voted That the Visitors be requested to report every month to the Directors the average number of patients in the Training School wards.

On Dr. Russell's motion it was

Voted That the Hospital Committee consider the expediency of sending out pupils to private Service and Supplying their places with new pupils.

The resignation of Mrs. Curtis on account of her departure for Europe was tendered to the Directors.

Adjourned

Mary Anne Wales, Clerk

Oct. 1875- The monthly Directors' meeting was held at 45 McLean St. on Tuesday, Oct. 5, at 11 A. M.
Present Mrs. Brooks Miss Cabot Mrs. Codman Mr. Codman Miss Denny Dr. Fitz, Dr. Putnam, Miss Sewel, Mrs. Shaw, Miss Schier, Miss Stone, Dr. Winsor Miss Wales. Mr. Codman was asked to preside.

The last month's record having been read and accepted, the Treasurer's report was read. The net expense for September amounted to $464.36. the balance on hand was $1931.27.

Voted That the Treasurer's report be accepted.

The Visitor Reported Continued improvement in the pupils and a well ordered home. Two of the pupils had been patients in the Hospital. There had been an average of fifty Six patients under Care of the Training School nurses; thirteen nurses,

Oct. 1875 and four night nurses.

Miss Richards reported one new pupil, Miss Hood, who seemed likely to do very well. Another had come but left after a few days. Miss Sinclair had been taken ill at the Lying-in Hospital and Miss Moorhead had been sent to take her place. Miss Williams was also ill. Miss Barnes had been a week on private Service nursing a patient of Dr. Chadwick's. Mrs. Newcomb had been discharged on recommendation of the Hospital Committee after Consultation with Dr. Folsom.

The Hospital Committee reported that Miss Richards had been re-engaged at a Salary of Nine Hundred Dollars. She made a Room in the Hospital a Condition of her Stay as She felt this necessary to the proper performance of her work. This Dr. Folsom had

Oct. 1875

promised she should have. The Committee had authorized Miss Richards to dismiss Mrs. Newcomb, subject to the approval of Dr. Folsom.

The Home Committee reported the purchase of a new furnace at a cost of $130.— An arrangement had been made with the owners to reduce the rent $10.— a month in order to meet this expense.

The Instruction Committee reported that they had held a special meeting because some of the Trustees had expressed to certain members of the Committee a desire to know more about the Training School and what the Directors desired to teach. The Instruction Committee recommended, that a statement of certain points, on which the School desired instruction for its pupils, be laid before the ~~Directors~~ Trustees.

Oct. 1875 - Much discussion followed. It was finally on motion of Dr. Fitz

Voted That the chair appoint a Committee who shall suggest privately to some member of the Board of Trustees the appointment by the Trustees of a Committee from their number to consider the Subject of the Training School in Conference with a Committee of the Training School.

Voted That a Committee of Conference be appointed by the chair in view of the above vote.

The Chair appointed Mrs. Brooks and Miss Sever to be the first named Committee The Committee of Conference were Mr. Brimmer, Mrs. Brooks, Mrs. Codman, Dr. Fitz Dr. Russell, Miss Sever, ~~Mrs. [illegible]~~, Dr. Winsor, Dr. Wadsworth.

Very high Commendation of Miss Barnes had been received from Dr. Chadwick

Oct. 1875- The November meeting being the annual meeting it was necessary in accordance with the vote passed last March that a Committee be appointed to nominate the Standing Committees for the ensuing year.

Voted That this nominating Committee be appointed by the chair. The chair appointed Mrs. Parkman Mr. Brimmer and Miss Stone to Constitute this Committee.

The meeting then adjourned.

Mary Anne Wales, Sec'y

Nov. 1875- The Directors' Monthly Meeting was held on Tuesday, Nov. 2, directly after the Annual Meeting.

Present, Mr. Brimmer, Mrs. Brooks, Miss Cabot, Mrs. Codman, Miss Denny, Mrs. Parkman, Dr. Putnam, Mr. Sanborn, Miss Peirce, Mrs. Shaw, Miss Stone, Dr. Wadsworth, Dr. Winsor, Miss Wales.

Nov. 1875 The Treasurer's Report was read and accepted. The Net Expense for October was $447.93. The Balance on Hand was $1503.34.

A plan of the Treasurer for a new organization of the Training School was read, but laid on the table.

The Visitor reported some illness among the nurses. three had been sick and off duty. Miss Richards had been thus far unable to take any vacation and no room at the Hospital had yet been assigned her. The average number of patients had been fifty Six under the care of fourteen day and four night nurses. This Report was accepted.

Miss Richards in her report spoke of the illness of the pupils and of the consequent necessity of hiring a night watcher. The new pupil had come and another was expected. Mrs. Killey, Miss Emerson, and Miss Russell had been examined, as their two years' connection with the School ceased on Nov. 1.

Nov. 1

Miss Seaman had been examined with them although she would not leave the School till January.

Dr. Wadsworth reported that of the three nurses who had been examined and received Diplomas one, Miss Emerson was to remain as Head Nurse in the Training School, another, Miss Russell, had gone to New Haven, and the third, Mrs. Kelly, would remain in the City to do Private nursing.

The Instruction Committee reported that Cooking lessons were given once a week, and that if opportunity could be found in the Hospital and Home for the pupils to practise what they had learnt they would do very well. The lectures which had been omitted during the Summer months had been resumed. It had been suggested that the Examinations of the pupils who were about to leave the School should be made by physicians outside the Board of Directors. Drs. Lyman and Ireland had therefore been asked to conduct

Nov. 1875 them, and had kindly consented to do so. A letter from these physicians was read, giving their opinion of the proficiency of the different nurses, and [illegible] the special points in which they had been found defective, among these were sick room diet and the significance of general symptoms. They recommended more medical nursing for the pupils.

On Dr. Putnam's motion, it was

Voted that a vote of thanks be sent by the Secretary in the name of the Directors to Drs. Lyman and Borland for the service which they have rendered in examining the pupils and for the kind and frank manner in which they have expressed their opinion of the result.

Dr. Wadsworth said that though the result of the examination had not been entirely satisfactory it was thought that, considering their limited opportunities, the three pupils deserved their Diplomas. It was

Voted That Diplomas be conferred on Miss A. C. Emerson, Mrs. Kelley, and Miss Russell.

The sort of Diplomas to be conferred in future was somewhat discussed. On Mr. Sanborn's motion it was Voted To refer this matter to the Chairmen of the Hospital and Instruction Committees and to the President ~~Chairman~~ of the Board of Directors; this Committee to report at the next meeting.

The Nominating Committee appointed at the last meeting reported the following names for the Committees.

Hospital Committee

Dr. Wadsworth
Miss Sever
Miss Cabot
Mrs. Shaw
Dr. Ellis
Mr. Sanborn
Dr. Fitz
Dr. Hinsdale
Dr. Putnam

The Sec. & Treas. ex. officio.

Nov. 1875

Instruction Committee.

Mrs. Brooks ~~Dr. Fitz~~

Dr. Fitz ~~Mrs. Brooks~~

Dr. Winsor

Miss Mason

Dr. H. P. Bowditch

Miss Reeves.

Home Committee

Mr. Codman

Miss Storer

Miss Schier

Mrs. Parkman

Voted That these nominations are accepted by the Board.

A list of names proposed for the new Director was read, but it was

Voted To postpone this matter to a future meeting.

Mr. Brimmer reported that the Conference Committee had met Mr. Eliot, who had been appointed by the Trustees to confer with

Nov. 1875.

them. They had told him that they no longer considered the Training School an experiment in the same way as when it had formerly been brought to the notice of the Trustees. They could not promise any better direction and Superintendence than it had now and they wished to know what was the prospect of its permanent connection with the Hospital. Mr. Eliot had answered that there had been no complaint of the Training School since last December and that the Trustees were now satisfied with it. He wished to know if any changes were desired. Dr. Russell's plan had been mentioned, but Mr. Eliot had said that this could only be considered by the Trustees after it had been adopted by the Directors.

On Mr. Sanborn's motion it was

Voted That this report be accepted and that the Directors proceed to consider it in connection with Dr. Russell's plan.

The plan was therefore read again and

Nov. 9th
1875-

after much discussion it was

Voted That in substance the plan is approved by the Directors and that it be presented in that way to the Trustees of the Hospital.

Voted That the details and modifications of this plan be entrusted to the Conference Committee, who shall report to the Directors at an adjourned meeting.

Voted That when this meeting adjourns, it adjourns to meet a fortnight from today.

Adjourned.

Mary Ann Wales, Secy

Nov. 16th 1875- A Special meeting of the Directors was held at 45 McLean St. on Tuesday, Nov. 16 at 11 A. M.

Present Mr. Bowditch, Mrs. Brooks Dr. Bowditch, Mr. Codman, Mrs. Codman, Miss Cabot Miss Denny, Miss Mason, Mrs. Parkman, Dr. Putnam, Miss Revere, Dr. Russell, Mrs. Shaw, Miss Schier, Miss Stokes, Dr. Wadsworth, Dr. Winsor,

Nov. 1873

Miss Wales.

The meeting was called to hear the Report of the Conference Committee on Dr. Russell's plan for a new organization of the Training School. The Committee reported in favor of adopting the plan without any modification with only a verbal alteration. The leading features of the plan were the boarding and lodging of the Training School nurses by the Hospital & the use of the Brick when remodelled for their accommodation. It looked forward to the Training School taking charge gradually of all the Hospital wards.

The plan was much discussed in all its bearings and finally on Mr. Cordman's motion it was Voted to refer it back to the Committee with full powers to present it to the Trustees.

The Committee on Diplomas reported a form of Diploma which they recommended should be used. Some objections

Nov. 1875 — were made to the form and it was
Mtd — That the matter be laid over till
the next meeting.
Adjourned. Mary Anne Wales, Clerk.

Dec. 1875 — The monthly meeting of the Directors of
the Training School was held on Tuesday
Dec. 7 at 11 A. M.
Present — Mr. Brimmer, Miss Cabot,
Mr. Codman, Mrs. Codman, Miss Denny,
Miss Mason, Mrs. Parkman, Miss Revere,
Dr. Russell, Mrs. Shaw, Miss Schier, Miss Storer,
Miss Sever, Dr. Wadsworth, Miss Wales.
The Treasurer reported the Balance
on hand Nov. 1, $1503.34. Several new Sub-
Scriptions had been received and the
amount on hand was $1673.74. The net
expense for November was $479.60.
Voted — That this Report be accepted.
The Visitor reported Sixty eight patients under
the care of the Training School. The pupils
attended the lectures very well and

Dec. 18/75 Seemed interested in them. This Report was accepted.

Miss Richards in her Report mentioned illness among the pupils and the consequent necessity of having night watchers. Two new pupils had been received, Miss Wight and Miss Kinchan; they were both doing well.

The Hospital Committee reported that Mrs. Kelley had given great satisfaction during her engagement at private nursing. A Register was to be kept for the names, graduates of the School, engaged in private nursing.

The Home Committee reported the purchase of a new furnace at an expense of $150. They thought the last months expenses averaged higher than usual, and Mrs. Sorsey had been requested to economize.

The Conference Committee had heard nothing from the Trustees of the Hospital.

The Treasurer spoke of the want of

Dec. 1875 funds for Callegiate on the School, but the Directors judged it advisable to do nothing till they knew what arrangement the Hospital would be willing to make with the School.

The Instruction Committee reported that once a month instead of a lecture there was to be a questioning of the nurses by some physician. One had been given by Dr. Putnam; a note was read from him saying that he liked the practice useful, and recommending some recitation after each lecture.

The Form of Diploma was again discussed and it was

Voted That the Form presented by the Committee be accepted.

Form of Diploma

This certifies that —— has completed the term of two years at the Boston Training School for Nurses connected with the Mass. Gen. Hospital; that She is a person of good Character, and has the Knowledge and

Dec. 1875 ability requisite for a competent nurse, and that she has passed with credit (or with great credit) the required examinations.

Voted That these Diplomas be signed by the President and Secretary on behalf of the Instruction Committee.

The Diplomas were also to be signed by the Superintendent of the School.

It was moved that a new Director be elected. The list of names was passed round as usual and Miss Emma Hale was chosen to fill the place.

Adjourned.

Mary Anne Wales, Sec'y

Jany. 1876 A meeting of the Directors was held on Tuesday Jany 4, at 11 A.M.

Present - Miss Cabot, Mrs. Codman, Mr. Codman, Dr. Fitz, Mr. Lowell, Miss Mason, Miss Ringe, Dr. Russell, Miss Schaw, Miss Stone, Miss Hale, Miss Wales.

In Mr. Dimmick's absence Mr. Codman

Jany 1876 was asked to preside.

The Treasurer reported the net expense for December $421.07, and the Balance on hand $127.67.

The Visitor reported a great improvement of general tone among the nurses since her last visiting month, due she thought to the influence of Miss Richards. The cooking lessons had been successful. The Brick was now vacated and Miss Richards had gone on her vacation, hoping to learn something for the benefit of the School in the New York Hospitals.

Miss Richards in her report mentioned the departure of Miss Kinehan on account of illness. The pupils enjoyed very much the change from the Brick to the new ward. A room in the Hospital had at last been assigned to Miss Richards; this besides lessening the expenses of the School would enable her to do her work much more conveniently. The pupils had been

Jany. 1876

taught bandaging by Dr. Walker.

The Hospital Committee had nothing to add except that there was no room for a nurse in Miss Sinclair's place now that the brick was ~~latter~~ ~~down~~ vacated.

The Home Committee thought the expenses smaller than last month.

The Instruction Committee reported that in future lectures & the pupils were to be given either by the Hospital Staff, or by lecturers approved by them.

The Conference Committee had heard from the Trustees, who agreed in general to the terms proposed by the Training School but left the details of the plan for further consideration.

After some talk concerning the future arrangements of the School the meeting adjourned.

Mary Anne Wales, Sec'y

Jany 1876

A Special meeting of the Directors of the Training School was held on Thursday January 2 at 11 A. M.

Present Mr. Brimmer, Miss Cabot, Mrs. Codman, Mr. Codman, Mrs. Brooks, Dr. Bowditch, Mrs. Parkman, Miss Revere, Dr. Russell, Miss Lee, Mrs. Shaw, Miss Shaw, Miss Storer, Dr. Wadsworth, Miss Wales.

The meeting was called to hear and decide upon the Conditions proposed by the Trustees. These were read by Mr. Brimmer

Condition No. 1 was accepted, with the amendment, that the Connection may be dissolved at the pleasure of either party, at not less than two months notice.

No. 2. was referred to the Conference Committee with full powers, as a question had arisen whether a promise, that the Hospital Nurses be Subject to the Rules and Regulations of the Training School, should not be added.

No. 3 was accepted with the under-

Jany 1876 - Standing that the Hospital shall give facilities for instruction in Cooking.

No 4. was accepted with the understanding that the Directors of the Training School have power to discharge nurses.

No 5 was not clearly understood. It was therefore referred to the Conference Com. with instructions to obtain an explanation of the word "interference", and with full powers to accept if they see fit.

No's 6 & 7 were accepted.

No. 8 was referred to the Conference Com. that the duties of Superintendent of the Nurses and of the Matron may be more clearly defined.

Adjourned -

Mary Anne Wales, Clerk -

Feby. 1876

The Directors of the Training School held their monthly meeting on Tuesday, Feby. 1, at 11 A. M.

Present Mr. Brimmer, Mr. Codman, Mrs. Codman, Dr. Fitz, Miss Mason, Mrs. Parkman, Dr. Putnam, Miss Revere, Dr. Russell, Miss Sever, Mrs. Shaw, Miss Storer, Miss Schick, Dr. Wines, Miss Wales.

The Treasurer's report was read and accepted. The Balance on Hand was $1888.23; the Net Expense for Jany. was $360.64. The month's expenses included a large coal bill, the gas bill for three months, and the water-rate for the year; they were therefore larger than usual.

The Visitor for the Month reported the Condition of affairs in the Hospital and Home hopeful and prosperous. She did not consider the Matron by any means equal to the Superintendent, with whose thorough Competence She was much impressed.

Feby 1876

The nurses appeared at the lectures attentive and intelligent; She thought the apparent dullness which they sometimes showed might arise from their deficiency in the use of language. The allowance of holydays seemed there quite large; it amounted for each one to about a whole day out of every week. Mrs. Tolley had requested a fortnight's vacation, to be taken a week at a time. This report was accepted.

The Hospital Committee reported that the Lying-in Hospital did not wish to take our pupils any longer unless they could stay for three months; and that the Physicians on the Committee thought it as well to let this branch of training drop for the present. ×

Mr. Brimmer reported for the Conference Committee that a letter had been sent to the Trustees respecting the conditions proposed by the Training School, but that no answer had as yet been received.

Febr. 1876

Voted That in case of a general agreement as to the Continuance and extension of the Training School the Conference Committee is empowered during the month to make all necessary arrangements as to details.

Voted That any changes necessary in the Circular be referred to the Conference Committee.

Voted That Miss Lothrop's request for a vacation be referred to the Home Committee.

The Visiting Committee asked permission to print as many notices for meetings as would last during the occupancy of the present house. The request was granted

Adjourned.

Mary Anne Hale, Clerk.

See end page x Miss Richards mentioned in her report that Miss Seaman had left, and that a new pupil, Miss McMillen had come, who she thought would make a good nurse. Also that there had been many severe cases in wards E. F. which had made the hiring of night-watches necessary

March 7
1876

The Directors of the Training School held their usual monthly meeting on Tuesday March 7.

Present - Mr. Brimmer, Mrs. Brooks, Miss Cabot, Mr. Codman, Miss Jennie, Mr. Gray, Dr. Putnam, Dr. Russell, Mr. Sanborn, Mrs. Shaw, Miss Shaw, Miss Stark, Dr. Wiesmith, Miss Wales.

The Treasurer reported the net expense for February to be $451.91; the balance on hand $1481.32.

Voted That a form of receipt for Annual Subscriptions to the Training School be prepared for printing by the Treasurer.

Voted That the Treasurer's Report be accepted.

The Visitor for the month was much pleased with the general look of things at the School. She was not entirely satisfied with the pupils at the lectures. She did not think they gained as much from them as much as they ought - and wished that they would

March 14 th. all take notes. Miss Richards had spoken of a text-book on nursing which she would like those with the pupils. The Visitor feared from what she had learned at the Hospital that the sleeping accommodations there would not be found convenient for the training School nurses without some alteration. This Report was accepted.

Voted That the part of the Visitor's Report which concerns the instruction of the pupils be referred to the Instruction Committee

The Instruction Committee reported that five pupils, Miss Barnes, Miss Brigham, Miss Cain, Miss Morshead and Miss Sinclair, had passed their examinations and received their Diplomas. Drs. Isbell and Minor were the examining physicians.

Miss Richards in her report mentioned that Miss Barnes, Miss Sinclair, and Miss Morshead would remain in the Hospital

March 11 '76

for the present. Miss Gray had one & her first place as Private Nurse. Miss Williams had one and Miss Long had been engaged to take her place as head nurse. Miss Williams had been obliged to leave the School on account of illness; her place had first been filled by Miss Phipps, who stayed only a fortnight; not being strong enough for the work, the vacancy was now filled by Miss Gosling who had just come.

The Home Committee said that Mrs. Lyon would not take her vacation till Summer.

Mr. Skinner reported for the Conference Committee that a note had been received from the Secretary of the Trustees stating that the following rules with reference to the Training School for Nurses had been passed by the Trustees.

1st That the connection between the Hospital and the Training School may be dissolved at the pleasure of this Board or of the

March 1876 — Directors of the School.

Voted that the right of the Directors to discharge a nurse or pupil is recognized, but that no nurse engaged to remain in the Hospital for at least two years shall be discharged therefrom without cause satisfactory to the Resident Physician, except upon one months notice, or upon the payment of one months wages beyond the date of such discharge. previous.

Voted that the Chairman of this Board be authorized to make temporary arrangements with regard to matters of detail in the connection of the Hospital and the Training School and to report in writing the said arrangements to this Board for their approval.

The following Regulations made by the Trustees were also read.

1st The number of Head Nurses is fixed at twelve, that of assistants and probationers at forty, all beyond these limits being supported by the Training School.

March 18 71

2d The wages of Head Nurses shall be twenty dollars per month; those of assistants and waiters shall be ten dollars per month for the first years service, and fifteen dollars per month for the second years service; all beyond these limits being paid by the Training School.

3d The Superintendent of the Training School shall have the duties assigned her in Conflict with those of the Matron as prescribed in Rules and Regulations for the Hospital Chapter XII.

It is understood that these provisions with regard to the number of Nurses and waiters take effect only so soon as the Training School assumes the charge of the wards.

Mr. Brimmer also stated that a Committee on Repairs had been appointed by the Trustees to make an estimate of the cost of repairing the Brick, and that when the building was ready it would be placed in the hands of the Training School.

Voted That Dr. Russell and Dr. Wadsworth take

March — charge of the details in the alterations
1876 — on the part of the Training School.
Voted That the furniture belonging to the Training
School be put into the Brick, when that
building is altered and placed at the
disposal of the School, and that such
additions be made to it as may be deemed
expedient.

The Treasurer reported the receipt of $10.,
the proceeds of an exhibition of Tableaux, given
for the benefit of the Training School.

Voted That the thanks of the Directors be expressed
to Miss Schiel, and to the ladies and gentlemen
who assisted her in arranging these Tableaux.

Adjourned —

Mary Anne Wales, Clerk.

April The Directors of the Training School held their
1876 monthly meeting on Tuesday, April 4.

Present — Mr. Brimmer, Mr. Codman,
Dr. Fitz, Miss Mason, Mrs. Fashman, Dr. Russell,
Miss Peirce, Mrs. Shaw, Miss Schiel, Miss Stone

April 1876 Miss Wade, Dr. Wadsworth, Miss Wales.

The Treasurer's Report was read and accepted. The net expense for March was $437.26, a smaller sum than that of the previous month. The balance on hand April 1st was $769.06.

The Visitor reported two lectures during the month; the visits were satisfactory, especially those taken by the older pupils; in this respect there was a real gain from last year. Of the Graduates Miss Seaman had decided to settle in Maine, & Miss Brigham in New Hampshire; Miss Gray had given satisfaction in private nursing in Boston; Miss Richards suggested that the Diplomas be given to the graduating pupils by the Directors at the monthly meetings.

The Hospital Committee recommended to the Board that it shall be the duty of the monthly visitor to examine twice a month the pupils' night reports, kept by the head-nurse; & be present personally or by substitute at the lectures and look over the pupils' reports of these; to examine certain quarterly reports, which it was

April 26 proposed that Graduates should send in during the first year, so that the Directors and Superintendent can keep some information about the nurses during this time.

The recommendations were adopted. A blank to be filled quarterly by Graduates was also adopted.

The Home Committee reported a request of Mrs. Tolley for certain repairs in the house. The matter was referred back to the Home Committee with full powers.

A report from the chairman of the Instruction Committee was read, asking the advice of the Directors in regard to requesting lectures from Physicians outside the Hospital Staff.

June 1 That in the judgment of the Board the lectures should continue either from the Staff or from Physicians approved by them.

A record of answers from the Staff in regard to lectures and other instruction was also read. From this it appeared that many who were either unable to lecture or who thought it inadvisable to do so would be quite willing to give bed-side

April. 1876.

instruction.

Miss Richards in her report stated that Miss Emerson had taken the place of Miss Duff at the Lying-in-Hospital, the latter not being strong enough for the work. Miss Duff's health had made quite a long vacation necessary. A new pupil, Miss Davis, had come and gave promise of making a good nurse. Mrs. McClure had been obliged to take a vacation, and Miss Stoddard, who would be obliged to leave on account of a lame knee had consented to stay till a new pupil should come.

The resignation of Miss Reeves was read and accepted.

Adjourned — Mary Anne Wales Clerk

May 1876

The monthly meeting of the Directors was held on Tuesday, May 2, at 11 A. M.

Present Mr. Simmons, Mrs. Brooks, Mr. Codman, Dr. Fiske, Mrs. Parkman, Dr. Putnam, Dr. Russell, Mrs. Shaw, Miss Schick, Miss Stokes,

May 18/76. St. Hadsworth, Miss Wales.

The Treasurer's Report was read and accepted. The net expense for April was $492.30, the gas bill making it larger than the previous month. The balance on hand May 1st was $1523.76.

The Visitor Reported that Miss Richards had of necessity been away twice during the month, each time for a few days, and that every thing had been well conducted in her absence, showing the good effects of her training. In Regard to the Lectures the pupils showed a marked improvement in intelligence and interest since the last year. The visit to York appeared to be well kept. The visitor Recommended that the Visitors for the month should acquaint themselves with the condition of health of the pupils; she thought it did not often pay attention early enough to their ailments.

Voted That this Recommendation be adopted.

May 18th

Miss Richards mentioned the Commitment of a new pupil, Miss Palmer. Another, Miss Copp, had come, but would soon leave; as her mother did not wish her to stay. Miss Brown would leave in a day or two, having finished her two years' course, and would devote herself to Bible readings. Miss Dodson had given satisfaction at the Asylum in Hospital; her place there was now taken by Mrs. Smith.

The Instruction Committee reported the examination of two pupils, Miss Brown & Miss Read. Dr. Wadsworth who examined them was somewhat disappointed in the result, but Miss Richards thought they would make excellent nurses.

It was therefore Voted That Diplomas be given to Miss Brown and Miss Read.

These two pupils came at 12 o'Clock and received their Diplomas from the President.

The Brick would probably be ready for occupation by July 1st.

Read That the Home Committee have charge of moving the Training School effects from the

April 1876

Voted Home to the Hospital.

That the Treasurer be added to the Home Committee.

Voted That the names of the Gentlemen on the Visiting Committees begin on the 1st instead of the 15th day of the month.

Adjourned.

Mary Anne Wales, Sec'y

June.

May 1876

The monthly meeting of the Directors was held on Tuesday June 6 at 11 A. M.

Present Mr. Brimmer, Mrs. Codman, Miss Denny, Mrs. Parkman, Dr. Russell, Miss Sever, Mrs. Shaw, Miss Schier, Miss Ware, Dr. Winsor, Dr. Wadsworth, Miss Wales.

The Treasurer declined Serving on the Home Committee.

The Treasurer's report was read and accepted. The net expense for May was $410.84; the Balance on hand June 1 was $1192.92. The Annual expense had been nearly $6000—

Voted

On Dr. Russells' motion it was
That the Home Committee are requested to prepare a Schedule of the furniture belonging to the School, make an estimate of its value, and confer with Dr. Folsom in regard to its transfer to the Hospital, with full powers to make all necessary arrangements.

The cooking of Special diet for the patients by the pupils was spoken of, and the matter was referred to the Instruction Committee, who were requested to obtain information on this point.

The Visitor reported that everything had gone smoothly; Miss Richards was much better than she was before her vacation and there had been less sickness among the nurses than usual. Dr. Minot had expressed himself as very much pleased with the nurses. There had been no lectures. The accommodations for the head nurse in wards 14 & 16 were now good, and some other arrangement for Mrs. McClure would be desirable. This Report was accepted.

June 1876.

Miss Richards stated that five new pupils had come during the month; one staid only a few days as she found the work not at all what she expected. her place had been taken by a Miss Batchelder who thus far seemed promising; of the others, Miss Foster, Miss Palmer and Miss Williams, would probably make very good nurses, Miss Doyle only an average nurse.

Miss Richards thought that the pupils expected some troubles with the other nurses when they entered the Hospital; she herself believed that there would be less than they anticipated.

Dr. Wadsworth stated that Dr. Porter had agreed to take sixteen or seventeen of the pupils with him on his Rounds for instruction. Also, that some of the Physicians proposed that Mrs. McClure should take charge of two wards instead of one.

A letter from Dr. Tuck was read concerning the taking in of Training School pupils into the Lying-in Hospital. The Hospital was willing to take them for two months,

June 1876 but unwilling to pay them for their Services.
After some talk this matter was Referred to
the Hospital Committee with full powers.
On Miss Severs motion it was
Voted That no pupil dismissed for misconduct
from another Training School shall be received
into this School.
It was thought desirable that in
the early autumn an appeal for money
should be made to the public and that in
connection with this appeal a report should
be prepared showing what the School had up to
this time accomplished.
Voted That Dr. Winsor, Dr. Wadsworth and Miss Severs
are appointed a Committee to prepare such a report.
The meeting adjourned to meet at
19 Brimmer St. on Thursday July 6, at 11.30.
Mary Anne Wales, Clerk.

July 1876 The Directors held their monthly meeting
on Thursday July 6 at 19 Brimmer St.
Present Mr. Brimmer Dr. Bowditch

July 18/76

Mrs. Codman, Mr. Codman, Miss Dunn, Dr. Russell, Miss Ishier, Miss Stone, Mr. Sanborn, Miss Hare, Dr. Wadsworth, Dr. Winsor, Miss Wales.

The Treasurer reported the net expense for June to be $30.38, and the balance now on hand as $93.20. With the reduced rate of expense it was calculated that this sum would last three or four months.

The Visitor reported that the change from the Home to the Hospital had finally taken place on Friday, June 30. The sleeping rooms for the pupils were very comfortable, and the dining-room appointments were suitable and attractive. Thus far there had been no trouble between the pupils and the Hospital nurses.

Mrs. McClure still complained of the discomfort of her room. Miss Richards was disappointed at not seeing the flowers and trees, as the pupils visited

July 1876. have a good deal of time to Study in the Summer.

The Home Committee Reported the Nurses as much pleased with their new quarters in the Hospital.

The Hospital Committee Reported in favor of making the Arrangement with the Laying in Hospital proposed at the last Meeting.

A note was read containing a Suggestion from Mrs. Brooks that a Cook Should be hired for two hours every day & give the pupils instruction in Cooking. It was

Voted To refer this matter to the Instruction Committee with full powers.

On Mr. Codman's motion it was

Voted To ballot for a new Director.

The ballot resulted in the election of Mrs. Samuel Eliot.

There being no further business the meeting adjourned.

Mary Anne Hales, Sec'y

August 1876

The Directors' monthly meeting was held at 19 Bennet St. on Tuesday, Aug. 1st at 11.30 A. M.

Present - Mr. Binney, Mrs. Brooks, Dr. Bowditch, Mr. Codman, Dr. Fitz, Mrs. Parkman, Dr. Putnam, Dr. Russell, Mrs. Shaw, Miss Schick, Dr. Wilson, Miss Wales.

The Treasurer reported the monthly expense $187.18 the Balance on hand $778.66.

The Visitor reported a quiet month, the health of the pupils very good and no trouble with the Hospital nurses. The pupils were under stricter discipline than when at the Home in McLean St. Mrs. McClure would not probably remain unless some change were made in her room.

Miss Richards reported the pupils as very happy and much pleased with the arrangements for their comfort. Wards 30 & 31 were to be taken by the School on August 1st; one was to remain under the charge of Miss Stevens, the present head nurse,

August 1876

of the other the Principal Miss Emerson was to have the Care, under the oversight of Mrs. McClure. Four new pupils had come, Miss Oliver, Miss Cochrane, Miss Arnold and Miss Smith — all of whom seemed likely to make good scholars, but other new pupils were expected immediately.

Mr. Brimmer reported that only slight changes in the Circular had been found necessary. The Circular as altered was read and approved, and it was

Voted That three hundred be printed.

The Instruction Committee reported that arrangements for a Cooking Class had been made. A neat and competent woman could be engaged to teach Cooking, and it was proposed that lessons should be given every afternoon for four weeks. At the end of that time it could be seen what farther arrangements had better be made. The expense would be $7.— a week. Most of the materials, as well as fuel &c. would be furnished by

the Hospital. Voted That this Report be accepted.

The following were added by me to the list of Visitors' duties. Visitors are requested to pay particular attention to the Cooking class; also to see that the Record Book of Nurses is kept up.

Voted That Dr. Wadsworth and Dr. Russell be a Committee who shall have charge of providing a metal Pump for Mrs. McClure; also that the same Committee is authorized to increase Mrs. McClure's Salary to $30 a month, in consideration of her extra work, if it shall seem to them best.

Mrs. Eliot could not accept a place on the Board of Directors on account of other engagements. It was

Voted To postpone the choice of a new director till the next meeting.

Miss Richards's desire for a three months' training in St. Thomas's Hospital

next Summer was Spoken of, and it was
Voted That Communication be held with the
authorities of St. Thomas's Hospital to
ascertain whether our Superintendent could
be received for so short a time.
Adjourned.
Mary Anne Wales, Secy

Sept. 1876 The Directors held their monthly meeting on
Tuesday Sept. 5, at 19 Brimmer St. at 11.30 A.M.
Present — Mr. Brimmer Mr. Codman,
Mrs. Codman, Miss Denny Dr. Putnam Dr. Russell
Miss Slocum Mrs. Shaw Miss Schier, Dr. Hayward,
Miss Ware, Miss Wales.
The Treasurer Reported the expenses
for August — $269.39; the Balance on hand $59.27.
Voted That the Treasurer's Report be accepted.
The Visitor Reported the Cooking classes fairly
under way; the pupils were attentive and
much interested. It had been necessary to
supply some material from the funds of

Sept. 18, 76

the School. The food cooked was used in the wards and for the Supper of the night nurses. Eight wards had now been taken by the School and Miss Richards was in charge of the whole Hospital. The four new pupils were accommodated in the Hospital, rooms there having been repaired and made comfortable for them.

Miss Richards reported that Miss Morehead and Miss Foss were both in charge of wards. Four new pupils had been received; one was about to leave, finding the work too hard. the others were doing well. The health of the pupils had been very good since their removal to the Hospital.

The Circular which it was proposed to print with a view to Solicit Subscriptions was read by Dr. Wadsworth. This Circular was approved and with a few alterations accepted.

Toledo

That a few exact Statements as to the past expenses of the School be omitted, also

Sept. 1876 that more general Statements as to the future expenses be substituted for those read.

Voted That the name of the School be placed as a heading to the Circular, and that the names of the Directors be appended.

Voted That this Statement be added: the School has no funds and is dependent on Subscriptions and Donations.

That the fact of its Incorporation be also added.

Voted That the printing Committee are instructed to have this Circular printed.

Voted That the Circular be distributed under their direction.

Voted That the number of Copies be left to them, together with the question of having it printed in the news-papers.

As there would be in the Circulars no information for former Subscribers as to the use made of their money, it was

Voted That a short Statement of the annual expenditures be prepared by the Committee,

Sept. 1876 — to be Printed Separately and Sent with the Circular to those who have already Subscribed to the School.

Voted That it Shall be the duty of the Visiting Committee to Copy the quarterly Reports of the Graduated nurses into the Register Kept by Miss Richards. And that the Reports themselves Shall be Kept on file by the Supt.

Adjourned —

Mary Anne Wales, Clerk

Oct. 1876 The Directors of the Training School held their monthly meeting at 19 Brimmer St. on Tuesday Oct. 3, at 11.30 A.M.

Present — Mr. Brimmer Mrs. Brooks, Mrs. Codman Mrs. Parkman Dr. Putnam Dr. Russell Mrs. Shaw, Miss Storer, Miss Schick, Miss Wales.

The Treasurer's Report was read and accepted. The expense for the last month had been $268.80. The Balance on Hand was $335.47.

79

Oct. 1876

Subscriptions to the amount of $93.— had been received.

The Visitor reported the health of the pupils good. The Cooking lessons, which had been very valuable, were ended for the present. Miss Richards would very soon take her vacation. Three pupils were now ready to graduate. Of these Miss Duff would go out to private nursing, Miss Page would return home, and Miss Gilliland would return as Head Nurse to the Hospital.

The Instruction Committee, through Dr. Putnam, reported that the graduating pupils had passed very good examinations, especially Miss Gilliland.

These three pupils came to the meeting and received their Diplomas from Mr. Brimmer.

Miss Richards reported eight new pupils in Sept.; only five of these however remained.

The number of nurses connected with the School was now thirty Seven.

Oct. 1876 The Secretary reported the resignation of Miss Sever on account of her ill-health and consequent departure for Europe. This resignation was accepted as a necessity with regret.

There being now two vacancies on the Board, it was

Voted To elect two new Directors by passing round a marking list.

The election resulted in the choice of Miss A. W. Peabody and Miss Sarah C. Paine.

Adjourned — Mary Anne Wales, Clerk

Nov. 1876 The Directors' meeting was held on Tuesday Nov. 7, in the Trustees' room at the Hospital after the annual meeting.

Present — Mr. Brimmer, Mrs. Codman, Miss Denny, Dr. Fitz, Miss Mason, Mrs. Parkman, Miss Paine, Mrs. Peabody, [Miss Sohier, Miss Storer.] [Dr. Russell] Miss Wales.

The Treasurer reported $360.— received from Subscriptions, also $250.— received from the Saunders

Nov. 1876 Fund. The expenses for October had been $306.67.
The Balance on hand Nov. 1 was $838.50

Voted That this report be accepted.

The Visitor reported that Miss Richards had taken her vacation of two weeks, and that all had gone on well in her absence. A new ward had been taken and there were four new pupils. There were now in the School thirty nine pupils. The lectures had been resumed. The pupils had listened attentively and had answered promptly and intelligently the questions put by Dr. Minot. The notes taken at the lectures were very good. There had been no Cooking lessons during the month; Miss Richards thought that lessons might be given by some of the head nurses without involving any extra expense to the School. Miss Richards wished that a Sitting room could be provided for the pupils, also that they might be relieved by some of the men of the duty of Carrying ice to the wards. She did not think their breakfasts

Nov. 1876 Sufficiently hearty. She would like very much that two pupils instead of one could be sent at a time to the Lying-in Hospital. Miss Richards herself now gave instructions to the pupils in evening classes by reading to them, showing them plates and afterwards questioning them.

Voted That this Report be accepted.

Voted That the sending of two pupils at the same time to the Lying-in Hospital be referred to the Instruction Committee to consider and report at the next meeting.

Voted That the resumption of the cooking lessons under the charge of the head nurses be referred to the Visitor of the month, that She may make arrangements with Miss Richards for their being given without extra expense to the School.

The suggestions concerning additional accommodations, the carrying of ice, and the breakfasts were all referred to the Hospital Committee with the request that they would confer with the Superintendent of the Hospital

Nov. 1876

and Report at the next meeting.

A watch for the pupils had also been asked for by Miss Richards and the Instruction Committee were authorized to purchase one at an expense not exceeding $2.00

Miss Richards in her Report mentioned that ward 6 & 7 had been taken Oct. 14; Mrs. Rouse the hospital head-nurse had been kept in charge. Miss Lewis, the head nurse in ward 2. had left, and Miss Davis one of the pupils was for the present taking her place. Of the new pupils Mrs. Morden was doing remarkably well; Miss Hurd had left after a few days, and her place had just been taken by Miss Howland. Miss Duff had gone into the country to nurse a severe case of typhoid-fever and was apparently giving satisfaction.

Voted That the Home Committee be discontinued.

Voted That the supply of the cuffs and aprons needed by the pupils shall henceforth be considered the duty of the monthly visitor.

Voted That the present Standing Committees be requested to serve until the next monthly meeting.

Voted That a Committee of three be appointed by the chair to nominate the Standing Committees for the next year, to be elected at the next monthly meeting.

Mr. Brimmer accordingly appointed Miss Wales, Mrs. Corman and Dr. Fitz.

There being no further business the meeting adjourned.

Mary Anne Wales, Clerk.

Dec. 1876 The Directors' monthly meeting was held on Tuesday, December 5, at 11 A. M.

Present Mrs. Brooks, Mrs. Corman, Miss Denny, Miss Mason, Mrs. Parkman, Miss Paine, [Mrs. Shaw,] [Dr. Russell] Miss Stone, Miss Wales, Dr. Wadsworth, Dr. Winsor, Miss Wales. *

After the reading of last month's record the Treasurer's report was read and accepted. The expenses for November were $233.47; the Balance on hand $765.33. Since Sept. 1 $108.— had been received, $70.— of this Sum in Annual Subscriptions.

* In the absence of Mr. Brimmer, Dr. Winsor presided.

Dec. 1876

Miss Richards reported two new pupils, Miss Damon and Miss Thayer, both doing well. Two had left, one because she did not like the work, and one on account of illness.

Mrs. Brooks made her report for the Instruction Committee and as Visitor for the month. Dr. Bigelow had given clinical lessons, conveying much valuable instruction; he had taken the pupils into the operating room; the notes taken by the pupils were much better than last year. The Cooking lessons had not been resumed, but Mrs. McClure would attend to them the coming month. It was doubtful whether the Trustees of the Lying in Hospital would consent to take another pupil from the Training School. It had not been necessary to purchase a watch for the pupils, as one had been presented to them by Mrs. Brooks's Son.

Dr. Wadsworth reported that he had

Dec. 1876 Spoken to Dr. Whittemore about all the matters mentioned at the last meeting. Dr. Whittemore seemed disposed to do all that he could about them; he had no authority to make any change in the breakfasts himself; he saw no other way of furnishing further accommodations except by adding another story to the Brick, and this could not be done till Spring.

The Nominating Committee appointed at the last meeting presented to the Directors the following list.

Hospital Committee
Dr. Wadsworth
Dr. Putnam
Dr. Winsor
Mrs. Shaw
Mrs. Parkman
Mrs. Codman
Miss Penny
Treasurer & Clerk ex. off.

Dec. 1876

Instruction Committee
Mrs. Brooks
Dr. Fitz
Dr. Bowditch
Dr. Winsor
Miss Storer
Miss Schier

Printing Committee.
Dr. Putnam
Mr. Sanborn
Miss Wales

Voted That this list be accepted as a whole

Mrs. Wheelwrights' resignation was read and accepted.

There being no further business the meeting adjourned.

Mary Anne Wales, clerk

#9

Jany. 1877

The Directors held their monthly meeting on Tuesday Jany. 2d at 11 o'clock.

The monthly Record having been approved the Treasurer's Report was read and accepted. The Balance on hand Jany 1 was $959.63. the expense for December was $226.74. The Receipts since the last meeting were $421.04.

The Visitor had very little to report. The lectures given by Dr. Shattuck had been appreciated though the notes taken were not altogether Satisfactory. Cooking lessons had been given by Miss Richards during the month.

Miss Richards reported a very quiet month. She was ~~very~~ well pleased with the Success of the Cooking lessons.

Dr. Bowditch's Resignation was read and accepted

Dr. Wadsworth made a Statement to the Directors Concerning Miss Campbell, the pupil who had been ill and had been removed to the McLean Asylum. She had died at Somerville and had left no Relations who could conveniently pay

June. 1877

the funeral expenses which were rather more than $30.00 The Hospital proposed to assume this expense unless the Training School should think it right to take a part of it: On Mr. Wadsworth's motion it was

Voted That one half of the expense be borne by the Training School and that the Treasurer be authorized to pay this Sum.

Mr. Brimmer read a letter received from Mr. Rathbone Concerning the admission of Miss Richards to St. Thomas's Hospital. Mr. Rathbone intimated that a letter would be sent by Mr. Bonham Carter, Miss Nightingale's Secretary, to the Boston Training School which would contain the decision of the Trustees on this point: Mr. Rathbone himself did not speak with certainty, but evidently hoped that the Training School would lend out its Superintendent for a year. Mr. Brimmer was requested to write to Mr. Carter informing him that the Training School did not wish to spare Miss Richards for a longer period than three

Jany. 1877

or four months, and asking whether she could be received on these terms. It was proposed that this letter should be presented to Mr. Carter by Dr. James Putnam, who was about to sail for England.

There were present at the meeting Mr. Brimmer, Dr. Fitz, Miss Mason, Miss Paine, Mrs. Parkman, Mrs. Peabody, Dr. Russell, Mrs. Shaw, Miss Schier, Miss Storer, Dr. Wadsworth, Miss Wales.

Adjourned

Mary Anne Wales, Secy

Feby. 1877

The Directors held their monthly meeting on Tuesday, Feby. 6, at 11 A. M.

Present Mr. Brimmer, Mrs. Brooks, Mrs. Codman, Miss Denny, Dr. Fitz, Miss Paine, Mrs. Parkman, Miss Peabody, Dr. Russell, Mr. Sanborn, Miss Schier, Miss Storer, Dr. Wadsworth, Miss Ware, Miss Wales.

Feby. 1877

The Treasurer's Report was read and accepted. The Balance on hand Feby. 1 was $1089.67. The expense for January had been $269.96. Of this however $26.— was for the funeral expenses of Miss Campbell, $25.— of which had been paid by individual Directors. The Annual Subscriptions amounted to $240.—

The Visitor reported a Satisfactory month. The Cooking was Competently taught, and the Results were Satisfactory. The night-Reports had been well made out. Dr. Ellis, who had lectured to the pupils, had expressed Satisfaction with their intelligence and interest. The Visitor had Spoken to Mr. Eliot about the breakfasts, which did not seem Sufficiently Solid. Mr. Eliot thought those of two days in the week inadequate and promised to attend to the matter. The Visitor recommended that the quarterly Reports of Graduates should come in all together at fixed times. also that Some one of the Directors Should be responsible for the Collecting of these Reports. Several

Feby. 1877

Cases of incompetency on the part of graduates were mentioned and consequent dissatisfaction of their employers, and the wish was expressed that, as many requirements of private nursing could not be learned in a Hospital, the Graduates would be willing to go out for their first year at less than the usual nurses' wages. Testimony as to the great value of the Services rendered by several of the Graduates in private nursing was also given to the Directors. It was thought desirable to gain information as to all the graduates from their employers and from the physicians in charge of the cases. On Mrs. Parkman's motion it was Voted That Mrs. Shaw be appointed a Registrar to receive the graduates' quarterly reports, and to make inquiries from employers and physicians as to the graduates engaged in private nursing.

Miss Richards reported that Mrs. McClure had left on account of illness. Miss Emerson

Feby. 1877. was ready to graduate and would remain as head nurse. A new pupil, Miss Davis, had come and was doing very well.

The Instruction Committee reported that Miss Emerson had passed a good examination, Dr. Fitz being the examining physician.

Miss Emerson came in and received her Diploma from the President.

Mr. Brimmer reported the receipt of a letter from Mr. Bonham Carter agreeing to receive Miss Richards for Six months. It was not thought necessary to take notice of this letter as the Communication sent by Dr. Putnam had not yet been received by Mr. Carter. It was

Voted That a Committee, consisting of the President, Treasurer, ~~Secretary~~ Chairman of the Hospital Committee, and Secretary be appointed to make any arrangements with regard to Miss Richards's going to England which they may deem expedient during the month, and to report at the next meeting.

A Communication from Miss Richards

Febry. 1877

was presented by Dr. Wadsworth, recommending Mrs. Walhaupter, the Head of a Brooklyn Training School as a Suitable person to take her place during her absence.

Voted That it be henceforth the duty of the Visitor of the month to inquire about the pupils and to report to the Board whenever any pupil has not the qualifications which should entitle her to a Diploma.

On Mrs. Parkman's motion the marking list was passed round that the two vacancies on the Board of Directors might be filled. Miss C. A. Brewer and Dr. Charles D. Homans were elected.

Adjourned—

Mary Anne Wales, Secy

March 1877

The monthly meeting of the Directors was held on Tuesday, March 6, at 11 o'Clock A.M.

Present — Mr. Brimmer, Mrs. Brooks, Mr. Codman, Miss Mason, Mrs. Parkman, Mrs. Peabody, Miss Paine, Dr. Putnam, Dr. Russell, Mrs. Shaw, Miss Schier, Miss Stone, Miss Wade, Dr. Wadsworth, Miss Wales.

The Treasurer's Report was read and accepted. The expense for February had been $253.27; the Balance on hand was $33.40.

Mrs. Brooks Reported as Visitor and for the Instruction Committee. There had been two Cases of illness among the pupils. Quarterly Examinations for the 36 pupils were to be held by Drs. Wadsworth, Fitz and Putnam; the pupils were to be divided into Classes of Six. Twelve had been already examined by Dr. Wadsworth and the Result in Several Cases was not Satisfactory. Drs. Homans and Beach were to give Clinical instruction to the nurses. The Cooking School had gone on well.

Voted That this Report be accepted.

March 1877

2

[Mr. Brimmel Reported that a letter had been received from Mr. Benham Carter, stating that Miss Richards could not enter St. Thomas's Hospital for less than Six months training. Mr. Carter did not think from the account received of Miss Richards that training in Hospital work, which would be all She could receive at St. Thomas's, would meet her wants. Miss Richards's proposal now was to take four months or possibly five months vacation, and visit the different English Hospitals, to make herself acquainted with the mode of work and instruction pursued in each. She did not expect to have her Salary continued;

Voted That the Same Committee appointed at the last meeting are authorized to make suitable arrangements for Miss Richards's leave of absence; to engage Mrs. Walhampton temporarily; also to make any Communications which may be necessary to Miss S. Whitemore.

March 1877

Voted That this Committee be authorised to fix the pay of Mrs. Walhaupter and to make any grant that they may deem advisable to Miss Richards.

Voted That the Hospital Committee are authorized to make some arrangement with the Trustees for taking the nursing in the remaining wards of the Hospital.

Voted That a Committee of five be appointed by the Chair to consider how means can be provided for carrying on the School.

Voted That Mrs. Brooks, Mrs. Codman, Miss Mason, Mrs. Peabody and Mrs. Shaw were appointed.]

From Miss Richards's report it appeared that Miss Damon had been obliged to leave the School on account of ill-health and that Miss Sargent would soon leave for the same cause.

Mrs. Walhaupter would be willing to come, but must give a month's notice in Brooklyn. Miss Richards also said that she did not expect to remain permanently connected with the Training School, because she

March 1877 wished to go to a Hospital where her work would be more needed. She expected however to return and give the School any benefit that She might derive from her stay in an English Hospital.]

Neither Miss Brewer nor Dr. Homans was able to serve as Director, but it was

Voted To postpone the Choice of new Directors till the next meeting.

Adjourned

Mary Anne Wales, Sec'y

April 1877 The Directors held their monthly meeting on Tuesday April 3 at the usual time.

Present Mr. Brimmer, Mrs. Brooks, Mrs. Codman, Mr. Codman, Miss Denny, Dr. Fitz, Miss Mason, Mrs. Parkman, Miss Paine, Mrs. Peabody, Dr. Putnam, Dr. Russell, Miss Schick, Miss Stone, Miss Wade, Dr. Wadsworth, Dr. Winsor, Miss Wales.

The Treasurer reported the Balance on hand $637.45; the expenses for March $233.95. The Treasurer's report having been accepted the

April 1877

Visitors' Report was read. Every thing had gone Smoothly during the month. All the pupils had been well; two new ones had come. The pupil who received a reprimand a month ago had Since been perfectly Satisfactory in her Conduct. The Cooking School was at an end for the present. The nurses Continued to go to Dr. Beach in the out-patient department, and Dr. Hodges would now begin a Course of lectures to them.

Miss Richards in her report mentioned that Miss Greeley and Miss Roberts (the two new pupils) were both doing very well. A third, Miss White had come, but Stayed only one week, feeling Sure that She Should not be happy. Miss Wallhaupter was expected April 4, and Miss Richards wished to go April 16 to which arrangement She Said that Drs. Whittemore and Wadsworth made no objection.

The Instruction Committee reported that all the pupils had now been examined

April 1877

once. The examinations had served to show the needs of the nurses and the omissions in their Instruction. The questions already asked had been copied, and would be used as a sort of text book for the nurses. On account of the increased work the Committee proposed an enlargement of its numbers, and wished that Mrs. Putnam, Mrs. Parkman, Miss Paine, Mrs. Peabody and Miss Wade should be added as new members. A vote to this effect was passed by the Board. Some talks on Private Nursing were to be given to the pupils by some of the ladies. The case of Mrs. Smith was brought up by the Instruction Committee. She was to graduate in June, had passed a very poor examination, and was not satisfactory in some other respects. ~~This subject was~~ Mrs. Smith had been summoned to another examination but had refused to come. After much talk this matter was referred to the Instruction Com-

April 1877

mittee that they Should report to the Hospital Committee whether Mrs. Smith's Connection with the School Should terminate before her graduation.

In order that the Directors might be better acquainted with the pupils, their characters and capacities it was suggested that every lady director Should have assigned to her a certain number of pupils, about whom it Should be her duty to inform herself especially. On Dr. Winsor's motion it was

Voted That Such an apportionment be made by the Secretary.

Dr. Russell proposed that the Salaries of the pupils employed at the Lying in Hospital Should be discontinued while they are engaged in this Service. This matter was referred to the Chairman of the Hospital Committee.

Mr. Brimmer reported that the Committee of which he was Chairman had seen and talked with Mrs. Walhaupter.

April 1877

They were satisfied with the experience which She had had, and She seemed to understand what was expected of her. She had been engaged at $30.— a month, that being the Sum which Miss Richards had at first received. Mrs. Walkamplet was to take Charge immediately on her arrival, Miss Richards acting as advised.

On Dr. Fitz's motion it was

Voted That the Committee present Miss Richards with $30.— towards the expenses of her journey.

Voted That the two vacancies at the Board be filled and that the marking list be passed round for this purpose. The voting resulted in the election of Mrs. Richard Fay Jr. and Dr. J. B. Curtis.

Adjourned

Mary Anne Wales, Sec'y

May 1877

The Directors held their monthly meeting on Tuesday May 1st at 11 o'clock.

Present Mr. Brimmer, Mr. Codman, Mrs. Codman, Miss Denny, Dr. Fitz, Miss Mason, Mrs. Parkman, Dr. Putnam, Miss Paine, Mrs. Peabody, Dr. Russell, Miss Shaw, Mrs. Shaw, Miss Ware, Dr. Wadsworth, Miss Wales.

The Secretary reported that Dr. Curtis had accepted the invitation to become a member of the Board, but that Mrs. Fay had declined.

The Treasurer's report was read and accepted. The monthly expense had been $253.48. The Balance now on hand was $1731.72. Of this Sum $1127.75 had been received from the Bric-à-Brac Exhibition held by the Committee appointed at a former meeting to consider how means could be provided for carrying on the School.

Voted That the thanks of the Directors be sent to the Boston Art Club for their free

May 1877

Kindness in allowing the use of their Room for this Exhibition.

Voted That the Treasurer be authorized to publish in the news paper the result of the Exhibition and the gifts made to the School in Connection with it.

The Visitor reported that Mrs. Wolhaupter had Come April 10. She Seemed Satisfactory, liked her work and was popular with the nurses. She had four classes for instruction but not enough Class books. She thought the work in Ward C. as at present arranged too hard for the nurses. She was also Somewhat perplexed as to the pupils' vacations, as Several wished more than their two weeks' allowance.

The nursing in Ward C. was referred to the Chairman and Secy. of the Hospital Committee.

Voted That the term of vacation Shall be two weeks, unless extended by the Hospital Committee for important Reasons, in every

May 1877

Such case the term of graduation for the pupils shall be lengthened to the amount of the extra vacation.

Voted That the Committee on admissions shall be reappointed and that it shall consist of Dr. Putnam and the Secretary.

On Mrs Parkman's motion it was

Voted To rescind the vote passed at the last meeting apportioning the pupils to Special Directors.

Dr. Russell proposed the following substitute. That a Committee on Nurses be appointed whose duty it shall be to become personally acquainted with all the nurses and pupils of the School, to ascertain as far as is practicable the character, qualifications and progress of each to aid and advise with the Superintendent of Nurses, and to report to the Board of Directors at their monthly meetings. This Committee shall consist of three members.

May 1877

After much discussion it was Voted To postpone this matter till the next meeting.

The Hospital Committee reported that the Instruction Committee had not Recommended Mrs. Smith's discharge; Miss Richards had been consulted with Regard to the non-payment of pupils while at the Lying in and ~~Recommended~~ it was Recommended that the Arrangement Should begin with the nurse who is to go there in July.

Voted That in future no payment be made to nurses during their term of Service at the Lying in.

In Mrs. Wolhaupter's Report nothing additional was mentioned except Some illness among the nurses.

Adjourned —

Mary Anne Wales, Sec'y

June 1877

The Directors held their monthly meeting on Tuesday, June 5, at 11 A. M.

Present — Mr. Codman, Mrs. Codman, Miss Penny, Miss Mason, Mrs. Parkman, Miss Paine, Dr. Russell, Miss Schiff, Miss Stone, Mrs. Shaw, Miss Ware, Miss Wales.

In the absence of Mr. Brimmer, Mrs. Parkman presided. The Treasurer's report was read & accepted. The expense for May had been $230.32. $945.- had been received in donations and subscriptions, and the amount now on hand was $2676.72.

The Visitor's report was next read. Her impression of the new Superintendent was satisfactory. She thought he had decided with the pupils though pleasant, and discriminating in her judgment of their characters. Miss Barnes proposed leaving her place on July 1st, and Miss Chapman would take charge of one of the wards at that time. Mrs. Wolhaupter found that some of the pupils objected to

June 1877

taking a head-nurse's place, because they were then deprived of all benefit from the lectures. Dr. Richardson had given three lectures on Confinement Nursing. The pupils were much pleased with a promise made by Dr. Minot that he would take some of them with him in his daily rounds, and that twice a week he would stop to answer any questions they might have to ask. The account of Mrs. Smith given by Mrs. Wolhaupter and by Dr. Whittemore was not satisfactory. She seemed in many respects not qualified to make a good private nurse.

Voted That the Directors recommend to the Hospital Committee to give notice to Mrs. Smith that her connection with the School must cease.

Also, that arrangements be made if possible by which the head-nurses shall have a share in the lectures.

June 1877

Mrs. Wolhaupter in her report mentioned the serious illness of Mrs. Lancaster, whose hand and arm had been poisoned when she was taking care of a wound. She would probably be disabled for some months. Miss Lamb had come to take her place & was much liked. Miss Gleason had taken no vacation in her second year and would therefore like to be released a fortnight earlier. Only two of the nurses expressed any desire to go to the Lying-in Hospital now that they were not to be paid.

Voted That until October the monthly meeting be held at 11.30 instead of 11 A.M.

The marking list was passed round that a new Director might be chosen. Mrs. Chas. P. Curtis was elected.

The vote proposed by Dr. Russell at the May meeting which had been laid over till the June meeting was re-read. Some of the By-laws passed March 1875 were also read, from which it appeared

June 1877

that the Hospital Committee were expected to have a Knowledge of the character and qualifications of the pupils.

Voted That Dr. Russell's proposition and the Bst. law definining the duties of the Hospital Committee be referred to the Hospital Committee for their Consideration, to report at the next meeting.

An interesting letter from Miss Richards was read.

Adjourned —

Mary Anne Wales, Secy

July 18th 77

The Directors held their monthly meeting on Tuesday, July 3, at 11.30 A. M.

Present — Mrs. Brooks, Mrs. Coolman, Mrs. Castle, Dr. Castle, Miss Penny, Mrs. Parkman, Miss Paine, Dr. Putnam, Dr. Russell, Mr. Sanborn, Miss Schad, Mrs. Shaw, Miss Stone, Dr. Wadsworth, Dr. Wilson, Miss Wales.

Dr. Wilson was chosen to preside.

July 1877

After the Record of the last meeting the Treasurer's Report was read and accepted. The expense for June was $197.75. The balance on hand was $2,399.48. $140 had been received in subscriptions, and $10.83 additional from the Dime Exhibition.

Mrs. Hathaway in her Report mentioned much illness among the nurses during the month. Miss Palmer on account of ill-health would be obliged to give up nursing for the present. A new pupil, Miss Renwick, had come and was doing her work well. Miss Foster at the Lying-in had had a misunderstanding about washing the windows with Mrs. Higgins. She was severely sorry and promised that nothing of the kind should occur again. Miss Hammond had sent flowers to the Lying-in.

The Visitor's Report was read. She said

that Mrs. Smith had decided to stay till the end of her term. She had then departed quietly, though she felt that she had been unjustly treated.
Miss Barnes & Miss Williams had given great satisfaction in an operation case which they had attended outside the Hospital. The work of the nurses had been hard on account of the illness of several of them; they had however been uncomplaining and had made the best of everything. It had been necessary to dismiss Mrs. Lancaster on account of certain facts which had come to light with regard to her past and present conduct. Mr. Sanborn who had also visited during the month had been struck by the want of interest in the School shown by the House Students. He also mentioned the fact that several of the pupils had not been working since their graduation.

July 1877

It was moved that in the agreement to be signed by future pupils a phrase be inserted that the nurses shall give themselves to nursing for a year immediately subsequent to their graduation.

It was also moved that instead of this phrase a clause be inserted in the agreement stating it to be the intention of the signer to become a professional nurse. After much discussion the matter was finally laid on the table.

The Hospital Committee reported that it had been voted to suggest that a Committee should be chosen to revise the by-laws. Also, voted that a Sub Committee of five ladies be appointed from the Hospital Committee to decide upon a method to ascertain as far as practicable the character, qualifications and progress of each pupil, and to aid and advise with the Supt.

June 1877

Winson

Voted That Mrs. Brooks and Dr. ~~Hads~~ ~~Smith~~ be appointed a committee to revise the by-laws, with permission to add another to their Committee if they think it desirable.

The Second Suggestion of the Hospital Committee was referred back to the Committee with full powers to act.

The Institution Committee reported some disappointment that there was no more improvement in the quarterly examinations; there seemed however to have been great difference in the pupils some having done very well. Fault had also been found with the manners of some of the pupils; for this however they had expressed themselves sorry when the Supt. had mentioned it to them.

The Registrar stated that three out of the fourteen patients were known not to be nursing. One had now entered in

June 1877 private Nursing had all given Satisfaction both to Physicians and patients.

A note was read from Mr. Brimmer resigning his place as President, as he should not in future be able to attend the meetings with regularity.

Voted That a Committee be appointed to see Mr. Brimmer and ask if he would not be willing to allow his name still to stand as President.

On Dr. Curtis's motion it was

Voted That Dr. Wadsworth be a Committee of one to see Mr. Brimmer.

On Mrs. Codman's motion it was

Voted That in case of Mr. Brimmer's consent a permanent Vice President be chosen from the Board.

Adjourned

Mary Anne Hales, Clerk

August 1877

The Directors of the Training School held their monthly meeting on Tuesday Aug. 7.

Present Mrs. Coolman, Mrs. Curtis, Dr. Curtis, Mrs. Parkman, Miss Paine, Dr. Russell, Miss Schier, Miss Sleet, Mrs. Shaw, Miss Wade, Dr. Wadsworth, Dr. Winsor, Miss Wales.

Dr. Winsor presided.

The Treasurer reported the expenses for July to be $182.30; the balance on hand Aug. 1, $2231.10

The Visitor reported the pupils as working steadily through the month; though the wards had been less full than usual and they had had more rest. There had been some changes in the pupils. Miss Gleason had finished her two years' course and had graduated but would remain in the Hospital for the present in charge of a private patient. The pupils received such unfavorable accounts of the Lying-in Hospital from those who had been there, that few more would probably wish to go.

August
ye 1877

The new set of house Students showed much more interest in the Training School than their predecessors had done.

The night reports of the pupils were much better than last year.

Mrs. Wolhaupter reported that two pupils had left, Miss Roberts and Miss Wormwood. Miss Roberts had been dismissed as she had proved very inefficient in night duty. Miss Wormwood was needed at home to take care of an invalid father. Miss Wormwood had not been happy at the Lying-in and had staid only one month. Miss Glass had now taken her place. Two new pupils had come, Miss Ames and Miss Kingston; both were doing well; a third was expected immediately.

The Instruction Committee reported a decided improvement in the pupils' lecture notes on those taken Six months ago. Some were very creditable. All lessons had ceased during the Summer months.

Aug. 1877 Dr. Wadsworth reported that Mr. Brimmer was not willing to continue as President, but felt obliged to insist on his resignation both as President and Director. Mr. Brimmer's resignation was therefore accepted with much regret. On Mrs. Parkman's motion it was

Voted That a Committee of three be appointed to nominate a president and report at the next meeting.

Dr. Curtis, Mrs. Shaw and Miss Stone were accordingly appointed.

Mrs. Wolhaupter gave so much satisfaction in the performance of her duties that it was thought best to secure her permanently as Supt. It was therefore

Voted That a Committee be appointed with full powers to confer with Mrs. Wolhaupter on this matter.

The Chair accordingly appointed Dr. Wadsworth and Dr. Russell to be this Committee.

August 1877

The Committee on the By-laws reported the proposed amendments. They were read and on being taken up article by article many were adopted. It was however discovered that an incomplete copy of the old by-laws had been given to the Committee. It was therefore

Voted That they be recommitted to the same Committee to report at the next meeting.

Miss Gleason came and received her Diploma.

The meeting was then adjourned.

Mary Anne Wales, Clerk.

Sept. 1877

The Directors held their monthly meeting on Tuesday, Sept. 4,

Present — Mr. Codman, Mrs. Curtis, Miss Paine, Dr. Putnam, Dr. Russell, Mrs. Shaw, Miss Schick, Miss Stone, Miss Rose, Dr. Wadsworth, Miss Wales.

Mr. Codman presided.

Sept. 1st

The Treasurer's Report stated the expenses for August have been $224.25, and the Balance on hand Sept. 1st $2011.83. The Treasurer had learned that $3 000.— had been given by the Trustees of the Hemenway property to the Hospital for the Training School.

The Visitor reported the health of the pupils unsatisfactory; Several had broken down. The nursing in Ward 6. was especially hard. Mrs. Wolhaupter was anxious to take the rest of the wards. There was much Complaint of the Diet, the chief difficulty being in the poor Cooking of the food.

The Visitor for the next month was requested to report at the next meeting about the Diet.

Mrs. Wolhaupter's Report related chiefly to illness among the pupils. Miss Katie Davis had been obliged to leave for Several

Sept. 1877

weeks, and a new pupil, Miss Bradley had come. Miss Palmer had returned.

The proposed alterations in the By-laws were read and together with three amendments which were offered were laid on the Table.

Dr. Wadsworth reported that Mrs. Hollander did not yet feel ready to decide about remaining permanently as Supt. preferring to wait till She should hear again from Miss Richards.

The Committee on the nomination of a President reported their choice of Mr. Codman, who was accordingly elected.

Dr. Putnam reported that the last examination was very good, and that several of the pupils showed much intelligence.

Adjourned.

Mary Anne Hales, Clerk

Oct: 1877

The Directors held their monthly meeting on Tuesday, Oct. 2.

Present — Mrs. Brooks, Mrs. Codman, Mr. Codman, Dr. Curtis, Miss Dennet, Miss Paine, Mrs. Parkman, Mrs. Peabody, Mrs. Shaw, Miss Stone, Miss Thies, Mr. Sanborn, Dr. Russell, Miss Ware, Dr. Haldsworth, Dr. Minot, Miss Wales.

The Treasurer's report was read and accepted. The expense for September was $174.50; the Balance on hand Oct. 1st $1837.33.

The Visitor reported that she had made investigations as to the Diet, had found the breakfast the only satisfactory meal, and had advised Mrs. Wolcott to speak to Dr. Whittemore about it. Dr. Whittemore recognized its importance and said it should certainly be attended to. Miss Hood who had graduated had taken a place as nurse in the Insane Asylum. Miss Creeley who came in the beginning of last month had been obliged to leave on account of a lame foot; a new pupil. Miss Dewey had just come

Oct 1877

in her place. Mrs. Wadhamplet would be glad if Miss Williams's leave of absence could be extended indefinitely; Miss Williams was recovering her strength very slowly and was too valuable a person to lose.

Voted That the Visitors Report be accepted.

Voted That Miss Williams's leave of absence be extended to three months, unless she is sooner able to return to her duties.

The Instruction Committee reported that Miss Chapman, Miss Ward and Miss Wright had all passed their final examinations satisfactorily. Dr. Hasmith's quarterly examinations had not been satisfactory. The Report was accepted.

The Superintendent in her monthly Statement mentioned that all the pupils now in the Hospital stated their intention of nursing, although some of them would prefer securing situations in other Hospitals to private Nursing. Miss Wright did not seem a competent person to continue as Head Nurse

Oct. 1877 after the completion of her two years' Course, Miss Palmer would probably then take her place on 14th 16. The class lessons of the pupils had begun again and the corking lessons would be resumed in a few days. Dr. Whittemore seemed willing to have two new pupils, one in Ward 6. and one in Ward 30 if accommodations could possibly be provided for them. The matter would probably be decided during the month.

Voted That the Treasurer is requested to ascertain from the Trustees of the Hemenway Charity Fund their intention with regard to the investing of their gift of $3000. to the Training School.

Also, That the President & Treasurer shall afterwards apply to the Trustees of the Hospital for the whole or any part of this Sum, as may seem to them best.

The By-laws as amended were read and after a few alterations it was

Voted That they be accepted as a whole

Oct. 1877

Copy of By-laws.

1— The Officers of the Board of Directors of the Boston Training School for Nurses shall be the same as those of the Corporation;

2— The following Committees shall be appointed by one of the Directors at the meeting at which these By-laws are adopted, and thereafter every year at the first meeting of the Directors after the Annual Meeting, viz:

A Committee on the Hospital.
A Committee on the Admission of Pupils.
A Committee on Instruction.

3— The Committee on the Hospital shall have the general direction of the Nurses and Pupils in the Hospital, including their discharge; Shall keep a record of their character and qualifications ascertained during their connection with the School, and in case of their discharge of the Reasons therefor, which Record shall lie upon the

table at every meeting of the Directors.

This Committee shall have charge of all business relations between the School and the Hospital.

The Clerk and Treasurer shall be ex officio members of this Committee.

This Committee shall chose its own chairman and Secretary and make a report at each monthly meeting of the Directors.

4. The Committee on Admissions shall have the management of the admission of new Pupils, shall keep a list of applicants with information concerning them, and shall report at their discretion or at the request of the Directors. They shall have power to print whatever circulars may be needed in the discharge of their duty.

5. The Instruction Committee shall have charge of all instruction and examination of the nurses, both practical and theoretical, including arrangements with instructors,

Oct. 1877 the procuring of text-books and utensils, and the preparation of diplomas. They shall provide for quarterly as well as final examinations, and shall make a written report at each monthly meeting of the Directors.

They shall chose their own Chairman and Secretary.

6. A Registrar shall also be appointed at the same meeting to serve until the appointment of his Successor whose duty it shall be to keep a record of the Graduates of the School from which information may be furnished in regard to their attendance, qualifications and success as nurses. She shall report quarterly, or on request from the Directors.

7. A Visiting Committee shall be appointed and announced by the Clerk at each monthly meeting to consist of one lady and one gentleman. They shall serve one month from the time of their appointment,

Oct. 1877

during which time they are expected to make themselves conversant with the management of the School, to attend the meetings of the Hospital Committee, and to call its attention to any matters they may deem important. They shall visit the Hospital as often as they may find necessary to the discharge of their duty, and shall make a written report to the Directors at the regular monthly meeting which report shall be kept on file by the Clerk.

8. The Directors shall meet on the first Tuesday of every month.

9. Special meetings shall be called by the Clerk at the request of the President or of two members of the Board.

10. Any amendment of these By-Laws shall be proposed at least one month before the meeting at which it is acted on, and a vote of two thirds of the Directors present shall be necessary to its passage.

Oct. 1877 11- Vacancies on Committees may be filled, or the number of any Committee may be increased by a two-thirds vote of the Directors present at any meeting.

12- Seven Directors shall Constitute a Quorum for the transaction of business.

Voted That all the members of the different Committees shall Continue under the new By-laws to serve until the Committees are re-appointed after the Annual Meeting.

Voted That a Committee of three be appointed by the Chair to nominate officers of the Corporation and prepare ballots for the next meeting.

That the same Committee nominate Candidates for the Standing Committees to be presented at the monthly meeting next after the Annual Meeting of the Corporation.

The Chair appointed Mrs. Peabody, Dr. Wadsworth and Miss Hale.

Adjourned

Mary Anne Hales, Clerk

Nov. 1877

The Directors of the Training School held their monthly meeting on Tuesday, Nov. 6, directly after the Annual Meeting.

Present — Mrs. Brooks, Mrs. Codman, Mrs. Codman, Mrs. Curtis, Miss Dennis, Dr. Fitz, Mr. Loring, Miss Paine, Mrs. Peabody, Dr. Putnam, Dr. Russell, Mrs. Shaw, Miss Schieffelin, Miss Storer, Dr. Wadsworth, Dr. Minot, Miss Wales.

The Treasurer's report was read and accepted. The expenses for October were $215.66; the Balance on hand Nov. 1 was $1626.69.

The Visitor reported the health of the pupils good. Two had graduated: Miss Foss, who was to remain as head nurse and Miss Wright, who would do private nursing. Two new pupils had entered, Miss Dewey and Miss Richards, the latter as additional nurse in Ward 6. The lectures had begun; Dr. Minot had given two & would give two more. No change had yet been made in the breakfasts, but Dr. Whitton hoped soon to have time to attend to the matter.

Nov. 1877

Mrs. Wolhaupter reported that Miss Williams hoped to return by December 1st. Miss Palmer had taken Miss Wright's place as head nurse in D. Miss Morshead wished a month's vacation, as she had not had one for more than a year. Dr. Whittemore had decided that on Nov 15 the two remaining wards of the Hospital were to be placed under the charge of the Training School. Mrs. Wolhaupter herself would like a week's vacation.

Voted That Mrs. Wolhaupter's request for a week's vacation be granted.

Miss Morshead's request for a month's vacation was referred to the Hospital Committee, as was also a request from Mrs. Wolhaupter for a basket for her farm.

Some changes were proposed in the list of Visitor's duties. It was Voted That the clause requiring them to examine the Graduates' quarterly reports be struck out. The clause referring to their presence at lectures was referred to the Instruction Committee.

Nov 1877 Miss Chapman and Miss Fox came and received their Diplomas from Mr. Codman.

Dr. Russell reported that he had seen the Trustees of the Hemenway Charity Fund and understood from them that the $3000 had been given to the Hospital for the Training School under the impression that the Training School was not incorporated. Dr. Russell learned that the matter had been mentioned to the Trustees of the Hospital and that some action had been taken by them in regard to it but had received no official notice of its result.

The Instruction Committee reported that Drs. Fitz, Putnam and Minot had prepared a list of questions for Mrs. Wolhaupter to use in teaching her classes. Talks on Private nursing were to be given by ladies of the Committee.

A sketch of a desirable course of lectures had been prepared by the physicians, and Dr. Fitz had undertaken to arrange for these lectures.

Nov. 1877 The quarterly examinations for the year were just concluded. Very little improvement that had been hoped was shown; there was however some improvement. Dr. Howe had examined Miss Fox, previous to her graduation and reported her as passing creditably.

Voted That the Act of Incorporation be printed together with the By-Laws passed by the Corporation and those lately passed by the Directors.

Voted That the printing of these be referred to the Admission Committee.

The Admission Committee requested the opinion of the Directors as to the occasional admission of promising pupils who from conscientious scruples desired about signing an agreement to remain for two years lest more pressing home duties should call them away. The matter was referred to the Admission Committee with leave to act at their discretion.

Nov. 1877

The Suggestion was made that some communication from the Training School must be made to Miss Richards on her return which was not immediate. The matter was referred to the Hospital Committee.

The following list for Standing Committees for the next year was proposed by the Nominating Committee and was unanimously elected.

Hospital Committee

Dr. Cadwalader	Mrs. Curtis
Dr. Putnam	Miss Penny
Dr. Minot	Mrs. Parkman
Mrs. Codman	Mrs. Shaw

Treasurer & Clerk ex. officio.

Instruction Committee

Mrs. Brooks	Miss Schuir
Miss Storer	Mrs. Parkman
Dr. Fitz	Miss Paine
Dr. Minot	Mrs. Peabody
Dr. Putnam	Miss Ware

Nov. 1877

Admission Committee
Dr. Pilsbury — Miss Wales
Registrar
Mrs. Shaw

Addressed
Mary Anne Wales, Clerk

Dec. 1877 The Directors held their monthly meeting on Sunday, Dec. 4, at 11 o'clock.
Present — Mr. Corman, Mrs. Corman, Mrs. Gates, Mrs. Gates, Miss Mason, Mrs. Parkman, Mrs. Peabody, Miss Paine, Dr. Pilsbury, Dr. Richardson, Dr. Russell, Miss Schuit, Miss Stone, Dr. Woodward, Miss Wales.
The Treasurer's Report was read and accepted. Forty five dollars in subscriptions had been received during the month; the monthly expenses had been $237.-; the Balance due on hand was $1463.89
The Visitor reported everything going

Dec. 18th

on well. Mrs. Wolhaupter had been gone a week in the beginning of the month Miss Fox taking her place. Miss Fox had broken down and closed the season, but as she was too valuable to lose Dr. Mussey had recommended a six months' vacation. The visitor had been especially pleased with the pupil's reports of the lectures which seemed to show much intelligence.

Mrs. Wolhaupter in her monthly report mentioned Miss Fox's illness, and that as Dr. Whittemore and Hadsworth - but desired her return. Miss Mary Sapp would be put in her place temporarily. Miss Shaper could also be obliged to leave for a time on account of his health. Seven new pupils had come all but one of whom seemed likely to do well. Miss Gibbs had taken Miss Bruce's place at the Infirmary. Miss Morkert had gone on her month's vacation.

The Instruction Committee reported that the lectures were going on as usual

Dec. 1877

to the Plan proposed. Dr. Fite would ask the different Lecturers if there would any objection to the Latin being placed at the Lectures, and in any such case he would Wages of Mrs. Wallcamplet the Pleasant. The Quarterly examinations were just beginning. It the desire of the Instruction Committee it was Voted that the Visitors for the month be requested to attend the meetings of the Instruction Committee.

Voted That the wording of the 7th By-Law be altered by the addition of the words "and of the Instruction Committee" after "Hospital Committee".

Dr. Wadsworth reported that Miss Richards did not intend to return to the Hospital; that She could meet Mrs. Wallcamplet often and tell her what She had seen in England, so that Mrs. Wallcamplet might have as fat as possible the benefit of her experience abroad.

Miss Richards also at Dr. Wadsworths request read a letter Explaining what She had

Dec. 18[illegible] seen in English Hospitals with our Hospitals.
This letter was read. Miss Richards thought it would be a great advantage if the pupils here could take care of the male patients in the same way as did in the English Hospital. She said in that case a Ward would be set apart for the ward-tenders. The male patients would have better care, and the pupils would learn much more. She thought the female patients were as well taken care of here as in England and she considered the pupils quite as intelligent and alert as those in the pupils there. It would she thought be a great improvement in the Training School if a night superintendent could be added, and that as many wards as were under the charge of the School.

Voted That the Hospital Committee is authorized to make some arrangement with Miss Hall hospital for the remaining as Superintendent of the Training School.

Miss Richards's letter was referred to the Hospital Committee to report on its suggestions at the next meeting.

Dec. 1897

A letter from Mr. Geo. S. Hale, one of the Hospital Trustees, was read by the Secretary, recommending the payment of any bills of the Training School presented by the Treasurer of the Training School to the Treasurer of the Hospital. The Trustees of the Hospital had agreed to adopt Mr. Hale's recommendation. It was moved that the Treasurer of the Training School be requested to ask the Treasurer of the Hospital for money to pay all the monthly bills. An amendment to this motion laid the matter over till the next meeting.

Dr. McBurney's motion it was

Voted that Dr. Richardson be added to the Hospital Committee.

Adjourned.

Mary Anna Hales, Sec. pro tem.

Jany. 1878

The Directors of the Training School held their monthly meeting on Tuesday Jany. 1st.

Present Mrs. Hoffman, Mrs. Coleman, Mrs. Curtis, Mr. Curtis, Miss Deane, Miss Mason, Miss Paine, Mrs. Parkman, Mrs. Wolcott, Miss Rose, Dr. Hodgson, Miss Parks. The Treasurer reported the receipt of subscriptions to the amount of $795.00 The Balance now on hand was $2048.39.

The Visitor reported that all the nurses had been well except Mrs. Mason, who was off duty for a few days. She thought they did not give up soon enough when sent down. The number of patients had been very small. The night reports had been well kept and there seemed a real improvement in the lecture report since last year.

The Selection Committee reported that lectures on the skin had been given by Dr. White he was to be followed by Dr. Hutchinson. There was improvement in the result of the last examinations.

The Hospital Committee reported that

Dr. Whittemore intended to furnish a carpet for Mrs. Nathaniel's room. Dr. Haswell had spoken to Mrs. Nathaniel with regard to permanent stove, but feared he would be unwilling to make such an arrangement. The speed today has been little. He had seen by Dr. Whittemore's advice and his own for the Trustees to spend Christmas and had not yet returned. Dr. Haswell had spoken to Dr. Whittemore in relation to Miss Richardson's suggestions. Dr. Whittemore did not think a night superintendent necessary, and did not think it possible for the Trustees to obtain better duties to the sick patients at present.

Voted that the Secretary be empowered to pay the subscription which came from the Trustees of the Hospital and that he apply to the Treasurer of the Hospital for money to pay the Treasurer's short bills.

Voted that the President and Secretary form a finance committee with power to [illegible] funds in the hands of the Treasurer,

June 1877 A note was read from the Ref. Bot. Assn. for premiums offered for fifty dedicated trees standing in families. The trees reported most of the time and Committee discharged.

Adjourned — Mary Anne Wales, Sec'y.

Feby. 1878 The Directors held their monthly meeting on Tuesday February 5.

Present — Mrs Brooks, Mrs. Codman, Mr. Codman, Mr. Curtis, Miss Denny, Miss Paine, Mrs. Parkman, Mrs. Peabody, Dr. Putnam, Mrs. Shaw, Miss Schier, Dr. Wadsworth, Dr. Winsor, Miss Wales.

The Treasurer reported the receipt of $458.30 from the Hospital for the payment of the November and December bills. Subscriptions to the amount of $120.— had been received. The expenses for January were $243.—; the balance on hand was $2389.09.

The Visitor reported some illness among the pupils during the month. Miss Lucretia Emerson left February 1st to do

Feby. 1878 physic nursing. Lectures had been given by Drs. Shattuck and Putnam. The pupils were particularly interested in Dr. Putnam's lectures on "massage". He had kindly offered to give them practical instruction in this treatment. The lecture-notes were encouraging, but the visitor wished that criticisms as well as corrections might always be made by the lady who examined the notes. The Visitor also recommended that the proper supply of Collars and Cuffs for the pupils should be the charge of some Special Committee instead of being left to the Visitor of the month.

Voted That Miss Shute and Miss Penny be a Committee to provide the proper supply of Collars and Cuffs.

Voted That Article II in the book of Visitors' duties be amended to read thus: they shall be at the lectures in person or by substitute, shall examine and correct the pupils' reports thereof and make their criticisms thereon.

Feby. 1878 The visitor also recommended that the term of Service of each visitor should be prolonged, so that the new visitor might have the benefit of the former visitor's experience.

Voted That Miss Denny be requested to continue her visits at the School until February 15.

The Superintendent reported that Seven new pupils had come since December 11. Of these left after a few days, one had been taken sick and was still unfit for duty; two had been accepted and three were still on probation. One of the pupils, Miss Dewey, had been dismissed, having proved unsatisfactory. A new head nurse had been needed, and Miss Woods from New York had been employed. Miss Woods had been trained at the New England Hospital and at Bellevue and was recommended both by Miss Richards and Mrs. Wolhaupter as a very competent person. Miss Palmer had been called home by a death in her family and

Febry. 1878

would probably be absent - about a fortnight. Miss Mary E. Davis and Miss McMillan were both ready to graduate.

These nurses both came and received their Diplomas from the President - Miss McMillan accepted to do private nursing; Miss Davis could probably remain as head nurse at the Hospital.

There being now no Editorial in print living an account of the Training School Star,

Ordered That Mrs. Parkman be appointed to write a new report of the School for general Circulation.

Dr. Wadsworth reported that - Mrs. Wolhaupter had agreed to remain as Superintendent of the School.

Adjourned

Mary Anne Wales, Secty

March 1878

The Directors of the Training School held their monthly meeting on Tuesday, March 5.

Present — Mrs. Brooks, Mr. Codman, Mrs. Codman, Mr. Curtis, Mrs. Curtis, Dr. Fitz, Miss Mason, Miss Paine, Mrs. Parkman, Mrs. Peabody, Dr. Putnam, Dr. Richardson, Dr. Russell, Mr. Sanborn, Miss Stone, Dr. Wadsworth, Miss Wales.

The Treasurer reported the receipt of one Subscription, $10.— The Balance on hand March 1st. was $106.34. Two thousand dollars had been invested in 6 % bonds of Col. Colony R. R. Co.

The Treasurer's Report was accepted.

The Visitor reported some illness among the pupils, not however owing to overwork. She found in the Supt. good power of control. The pupils were generally faithful and interested in their work. The night reports were well kept. The Cooking class was well taught considering its limitations as to time and materials. The pupils had been much interested in Dr. Curtis's lectures. Some of the reports were good, and the poor quality of others was found to be due more to the

March 1895

pupils' sick if [illegible] in expending [illegible] than 1-1/2 [illegible] of the subject. The Visitor recommended as an addition to the Visitors' duties Strict Care of the thermometers and investigation into the Cause of breakages. The overlapping of the visitors had been found very advantageous. It was thought best to leave this matter for the visitors to arrange as they might find best.

The Superintendent reported the dismissal of Miss Lamb on account of insubordination. Miss Foss had returned much improved in health and was now in Charge of Ward C. Miss Davis would after a weeks' vacation return and substitute for nurses away on vacations till June, when a place as head nurse could be offered her. A new pupil, Mrs. Hutchins, had come. She seemed very desirous of doing her work well. Miss Glass had left, the eighteen months for which she had agreed to stay having expired.

The Instruction Committee in their

March 1878

Report Recommended that Miss Glass should not receive a Diploma. Her examinations had not been Satisfactory, but apart from this they did not feel that her Character and ability warranted her leaving the School with the approbation of the Directors. The quarterly examinations had begun, two new physicians being on the examining board. The lectures would be continued until June.

This report was accepted. It was, after much discussion Voted That no Diploma be given to Miss Glass; also that the Secretary Send to Miss Glass a notification to this effect.

The Hospital Committee reported that Miss Oliver, who had left the School in the early part of the winter to be married, had not been married and was very sorry that she had not finished her two years' Course. She was very desirous of receiving some Certificate to show that she had given Satisfaction during her Stay. It was accordingly

March 1878

Read

That a paper of this kind, signed by the President and Secretary be given to Miss Clives.

Adjourned — Mary Anne Wales, Sec'y

April 1878

The Directors held their monthly meeting on Tuesday, April 2nd at 11 A. M.

Present - Mrs. Brooks, Mrs. Cushman, Miss Cushman, Mr. Curtis, Mrs. Curtis, Miss Mason, Mrs. Parkman, Miss Paine, Dr. Russell, Dr. Richardson, Mrs. Shaw, Miss Stone, Dr. Wadsworth, Miss Ware, Miss Wales.

The Treasurer's Report was Read and accepted. Two Subscriptions had been received, as well as $493.- from the Treasurer of the Hospital. The Balance now on hand was ~~$134.34~~ $363.09.

The Visitor Reported Considerable illness among the pupils. Miss Cushman had been obliged to go home hoping to return in August; Miss Margaret Cheely had gone to Dr. Abbots' advice for a month, and Miss Kimpton would probably be obliged to take a rest for two or three months.

April 1878

Miss Doyle had gone to the Lying-in. Mrs. Wolhaupter found more pupils desirous of going there than could go, so that some lose the opportunity. Complaints of the food were still made, especially with regard to the cooking; the breakfasts were however much improved.

The Superintendents' report mentioned the dismissal by the Hospital Committee of Mrs. Betterson and Mrs. Uhlhoff for unbecoming conduct. Miss Batchelder had returned from the Lying-in, much satisfied with what she had learned. Two new pupils, Miss Blanchard and Miss Hoag had come; both were doing well and appeared to like the work.

From the Registrars quarterly report it appeared that Eleven graduates were engaged in private nursing. To these the reports were generally favorable, much more so than they were a year ago. The comment was still made especially about those who had taken

April 1878

left the School that they did not understand all the niceties of private nursing, and were not quite willing enough to assume responsibility. It was thought however that these deficiencies were off gradually. The opinion of physicians and Surgeons was almost invariably in their favor.

The Hospital Committee had nothing to report except the dismissal of the two pupils already mentioned.

It being understood that the Trustees of the Hospital would be willing to give attention to any Communication which should be made by the Directors with regard to any improvement which might be needed for the good of the School, it was

Voted That the Hospital Committee consider the Subject, and prepare a plan of Suggestions for improving the Relations between the School and the Hospital to be presented at the next meeting.

The Report which Mrs. Parkman

April 1778

had been Requested to prepare for general Circulation was Read & was Referred to a Committee of two Gentlemen Consisting of the President & Treasurer.

Adjourned — Mary Anne Wales
Sec[y]

Copy of agreement of association

We, whose names are hereto subscribed, do, by this agreement, associate ourselves with the intention to constitute a Corporation according to the provisions of the three hundred and seventy-fifth chapter of the Acts of the General Court of the Commonwealth of Massachusetts passed in the year eighteen hundred and seventy four, approved June twenty-seventh in said year.

The name by which the Corporation shall be known is the Boston Training School for Nurses.

The purpose for which the Corporation is constituted is the instruction and training of Nurses for the Sick.

The City within which the Cor-

poration is established or located is the City of Boston within said Commonwealth.

In witness whereof, we have hereunto set our hands, this second day of February in the year Eighteen hundred and seventy-five.

Cora L. Shaw
Mary E. Parkman
Caroline G. Curtis
Louise Brooks
Henrietta Codman
Abby M. Stover
Maria A. Revere
Mary Anne Wales

Martin Brimmer
Sarah Cabot
Le Baron Russell
Ch. P. Putnam
F. B. Sanborn
O. F. Wadsworth
Anne S. Robbins

Copy of notice of the first meeting.

To - - - - - -

You are hereby notified, that the first meeting of the subscribers to an agreement to associate themselves with the intention to constitute a Corporation to be known by the name of the Boston Training School for Nurses, dated February 2, 1875, for the purpose of organizing said Corporation by the adoption of By-Laws and election of officers and the transaction of such other business as may properly come before the meeting will be held on Tuesday, the second day of March, at 11 o'clock, A.M., at No. 45 McLean St

Martin Brimmer
one of the subscribers to said agreement

Boston, February 19, 1875.

I, Martin Brimmer, on oath declare that I did, seven days at least before the second day of March A.D. 1875, that being the day appointed for the first meeting, deposit in the Post office at Boston, postpaid, notices, signed by me, and addressed to each of the subscribers to the above written agreement of association, a copy of which notice is hereinbefore written.

Martin Brimmer

Suffolk ss.
March 2, 1875
Subscribed and
Sworn to before me

J. H. Sweetser
Justice of the Peace

First meeting of subscribers

Pursuant to said notice a meeting of subscribers to the above-written agreement of association of the Boston Training School for Nurses was held on the 2nd day of March, 1875, at 11 o'clk A.m. at No 45 McLean St. Boston

Present Mrs. Henrietta Codman, Mrs Caroline G. Curtis
Mrs. Mary E. Parkman, Mrs Cora L. Shaw.
Miss Sarah Cabot, Miss Maria A. Kenne
Miss Abby M. Storer, Miss Mary Anne Wales
Messrs. Martin Brimmer, LeBaron Russell
+ Chas. C. Putnam.

On ballot Mr. Chas. G. Loring was Elected Clerk + was duly sworn to the faithful discharge of his duty

Suffolk ss. March 2. 1875

Then personally appeared before me the said Chas. G. Loring + took oath that he would faithfully discharge the duties of temporary clerk of the meeting.

J. H. Sweetser
Justice of the Peace

Mr. Brimmer was called to the chair.
The Bylaws here transcribed were read and unanimously adopted.

By-laws of the Boston Training School for Nurses.

1. The Corporation shall consist of all persons who signed the agreement by which it was constituted and all persons who shall be members of the Board of Directors.

2. The officers of the Corporation shall be a President, a Treasurer, a Clerk and twenty-two Directors, who together shall constitute the Board of Directors. The Officers shall be Elected by ballot at the first meeting of the Corporation and shall hold their offices until the next annual meeting or until the Election of their successors, and shall thereafter be Elected at the annual meeting for one year, or until their successors are chosen. The Board of Directors may fill any vacancies. The officers Elected at

the first or any annual meeting shall have the power of a full Board, notwithstanding that less than the full number of Directors may have been Chosen. —
The first meeting of the Board of Directors shall be held immediately after the first meeting of the Corporation.

3. The Board of Directors shall have the Entire Control of the School and may make any By-Laws not inconsistent with those of the Corporation. The Treasurer shall keep an account of all receipts & payments, shall present a Statement thereof at Each regular meeting of the Directors and a report for the Year at the annual meeting, and shall make all payments authorized by the Board of Directors or its Committees. —
The Clerk shall notify and keep a record of the meetings of the Corporation and of the Directors.

4. The annual meeting shall be held on the first Tuesday of November at such hour & place as the Directors shall appoint. Special meetings may be called by order of the Board of Directors.

5. The By-Laws may be amended at the annual meeting, or at any special meeting called for the purpose.

The meeting then proceeded to the Election of officers, — on ballot the following-named were Elected.

as President, Martin Brimmer
Treasurer, Le Baron Russell
Clerk, Miss Mary Anne Hales

as Directors Mrs Louisa Brooks,
Miss Sarah Cabot, Mrs Henrietta Codman,
Mrs Caroline G. Curtis, Mrs Mary E. Parkman,

Dr. Chas. P. Putnam, Miss Maria Revere,
Miss Anne S. Robbins, Mrs. Cora L. Shaw,
F. B. Sanborn, Miss Abby M. Storer,
Dr. O. F. Wadeworth,
all of whom subscribed the original agreement
of association.

The Clerk of the Corporation was then duly sworn
Suffolk ss. March 2 1875
Then personally appeared before me
the said Mary Anne Yates & took
oath that she would faithfully
discharge the duties of Clerk
of the Corporation

J. H. Sweetser
Justice of the Peace.

A true record, attest

Chas. G. Loring
Temporary Clerk

March 2. 1875

The First Annual Meeting of the Boston Training School for Nurses was held at 45 McLean St. on Tuesday, Nov. 2, 1875 at 11 A. M.

The Annual Report of the Treasurer was read. From this it appeared that the expenses of the School from Nov. 1, 1874, to Nov. 1, 1875 were $10,102.14; the net expenses for this time were $5,626.58. The average net expense per month was $468.88½ This last average was about $50.- less for the last Six months than for the first Six as more had been received from the Hospital.

Dr. Putnam moved that a Committee of three be appointed by the Chair to nominate officers for the ensuing year. The motion was Carried and Dr. Putnam, Miss Stone, and Dr. Wadsworth were appointed. They reported the following list.

President — Mr. Martin Brimmer
Treasurer — Dr. Le Baron Russell
Clerk — Miss Mary Anne Wales
Mrs. F. Brooks — Dr. H. P. Bowditch
Miss S. Cabot — Mr. Jas. Codman

Mrs. Jas. Codman — Dr. C. Ellis
Miss Harriet Denny — Dr. K. H. Fitz
Miss Ellen Mason — Mr. A. L. Higginson
Miss Maria A. Roscie — Mr. C. C. Perry
Miss A. D. Sewel — Dr. Chas. F. Putnam
Mrs. G. H. Shaw — Mr. F. Sanborn
Miss A. de W. Schiel — Dr. O. F. Wadsworth
Miss Abby M. Stoel — Dr. F. Minot
Mrs. S. Parkman

These officers were elected.

On Dr. Russell's motion it was Voted That the By-laws be amended by the insertion of the words "by ballot" in the 2d By-law.

Adjourned

Mary Anne Wales, Clerk.

The Second Annual Meeting of the Boston Training School for Nurses was held on Tuesday, Nov. 7, 1876 at 11 A.M.

The meeting was held at the Mass. Gen. Hospital in the Trustees' Parlor in accordance with

an invitation sent by the Trustees.

From the Treasurer's Report it appeared that under the new plan the expenses of the Training School had diminished nearly one half, while the number of nurses and pupils had almost doubled. For the last four months the average monthly expense was $236.39. The Balance on hand was $38.84 the Treasurer suggested that unless the subscriptions were largely increased some new and more efficient means must be adopted to provide for the expenses of the School.

The only other business before the meeting was the election of a Board of Directors for the ensuing year.[x] The following list was elected.

Mr. Martin Brimmer — President
Dr. Le Baron Russell — Treasurer
Miss Mary Anne Hales — Clerk
Mrs. Francis Brooks
Dr. H. P. Bowditch
Mr. Jas. M. Codman
Mrs. Jas. M. Codman

[x] On Dr. Russell's motion it was voted that a ballot which had been prepared be passed to each member present.

Miss H. Denny
Dr. C. Ellis
Dr. R. H. Fitz
Mr. H. L. Higginson
Mr. C. G. Loring
Miss Mason
Mrs. S. Parkman
Dr. Chas. P. Putnam
Mrs. C. W. Peabody
Miss Sarah C. Paine
Mr. F. B. Sanborn
Mrs. G. H. Shaw
Miss Abby M. Slocer
Miss A. de T. Schier
Dr. C. F. Wadsworth
Mrs. A. C. Wheelwright
Miss Emma F. Ware
Dr. F. Winsor

After the election of the Directors the meeting adjourned.

Mary Anne Wales, Clerk

Nov. 1877

The Third Annual Meeting of the Boston Training School for Nurses was held on Tuesday, Nov. 6th at 11 A.M.

The meeting was called to order by Mr. Codman and the Treasurer's Annual Report was read. The expenses for the year had been 2,712.83. Voted That this Report be accepted and placed on file.

The resignation of Dr. Russell as Treasurer was announced. Voted That the thanks of the Training School be offered to Dr. Russell for his valuable services as Treasurer.

Mr. Higginson's resignation was also announced. On Dr. Minot's motion it was Voted to ballot for a Board of Directors for the ensuing year. The following list was elected.

Mr. Jas. M. Codman — President
Mrs. Chas. P. Curtis — Treasurer
Miss Mary Anne Wales — Clerk

Directors

Mrs. Francis Brooks — Dr. F. B. Curtis
Mrs. Jas. M. Codman — Dr. Calvin Ellis

Mrs. Chas. F. Curtis
Miss M. E. Denny
Miss Ellen F. Mason
Miss Sarah E. Paine
Mrs. S. Parkman
Mrs. C. H. Peabody
Mrs. G. M. Shaw
Miss A. de W. Schier
Miss Abby M. Slater
Miss Emma F. Wales

Dr. K. M. Fitz
Mr. Chas. G. Loring
Dr. Chas. F. Putnam
Dr. H. C. Richardson
Dr. de Baba Russell
Mr. J. B. Sanborn
Dr. C. F. Wadsworth
Dr. F. Minot

There being no further business the meeting adjourned.

Mary Anne Wales, Clerk